

Health System Renewal Advisory Committee Terms of Reference

Guiding Principles – ‘Our Moral Compass’

The work and decisions of the Health System Renewal Committee will be grounded by the following guiding principles:

- Person and caregiver centred
- Equitable and aligned to what specific populations need
- Integrated across sectors and systems
- Borderless access to care
- Trust and respect among partners
- Transparency
- Sustainability

The **overall aim** of the Health System Renewal Advisory Committee is to improve:

- Health, wellness
- Patient experience and outcomes, as well as
- Value for money.

Function and Role (*How will they do their work?*)

Through cross representation and reporting mechanisms, the Health System Renewal Advisory Committee will be connected to the sub-region Integration Tables and the Patient and Family Advisory Committee. The Health System Renewal Advisory Committee will advise the South West Local Health Integration Network (LHIN) on system-wide implementation of Patients First and the South West LHIN’s Integrated Health Service Plan (IHSP) 2016-19 and future South West LHIN strategic directions

Actions and Deliverables (*What work will they do?*)

- Champion equitable access to and availability of necessary health care services
- Provide system and operational advice, insight and recommendations to the South West LHIN leadership team and sub-region integration tables
- Provide advice on regional programs and how they interact with sub-regions
- Provide guidance for developing and adopting standardized methods of delivery (e.g. quality based procedures, order sets, clinical pathways, service protocols)
- Identify opportunities and challenges to standardize sub-region processes to support LHIN-wide programs across the LHIN and within sub-regions (e.g. to support seamless transitions of care)
- Share information on the progress/ challenges of individual sub-regions
- Identify change initiatives within sub-regions that should be optimized and spread across all sub-regions e.g. sub-region local performance improvement plans to help achieve primary care goals

- Identify opportunities for collaboration across sub-regions that will improve quality of patient care and equity in patient care
- Advise on resource allocation to decrease variation and increase equity
- Recommend performance measures
- Monitor system level and sub-region performance for progress and variation
- Provide guidance to sub-region integration tables on implementation plans

Reporting Relationship (*Who are they accountable to?*)

The Health System Renewal Advisory Committee is accountable to the LHIN CEO for fulfilling the Terms of Reference and advisory to the LHIN regarding the implementation of Patients First.

Membership (*Who belongs and what are they responsible for?*)

The Health System Renewal Advisory Committee will consist of 15 – 18 members who are leaders in their communities and represent the cultural, linguistic and geographic diversity of the South West LHIN. The committee will be co-chaired by a LHIN Vice President (other than Vice President – Home and Community Care and a patient or family representative.

- 2 representatives from each sub-region integration table that are providers (with intent to represent both geography and sector)
- 1 patient/family representatives from each sub-region integration tables
- At least one additional patient/family representative from regional programs
- Indigenous representative (from South West LHIN Aboriginal Health Committee)
- French Language representative (from Erie St. Clair/South West French Language health planning Entity)
- Non health representative(s) with a regional view & social determinants of health perspective
- Specific content representatives, representative may be added for time-limited direct input based on knowledge and experience required by the committee (e.g. regional representative, patient with specific lived experience or patient engagement expertise)
- LHIN Vice President – Home and Community Care
- LHIN CEO – ex officio

Recruitment (see Appendix A – under development)

Provider Member Skills and Characteristics

- Executive level position or is a respected leader and communicator within own organization
- Recognized as a leader and a system thinker
- Recognized as a system communicator
- Broad knowledge of the South West LHIN in respect to health care, social services, political priorities
- Broad knowledge of the health care system
- Broad knowledge of the determinants of health
- Understands and champions efforts to address equities in health care
- Committed to improving the health and wellbeing of the South West LHIN population

Patient and Family Members Characteristics

As per Patient and Family Advisory Committee

Appointment term

- Start-up - as part of the LHIN's appointment process, inaugural members will receive 3 or 4 year terms to accommodate for the initial time required to develop relationships, processes, tools, and plans. Initial terms will be staggered to ensure succession planning.
- Longer term - terms will be 3 years following the initial term.

Decision Making

Members may make decisions via consensus or by a vote of greater than 50%. Quorum is greater than 50%.

Meetings

To be determined as part of set-up (suggestion – 4x per year in person with monthly phone touch base)

Monitoring Performance (*How will they know they are making a difference?*)

- With a goal to ensure maintenance of performance throughout the transition, will monitor:
 - Avoidable hospitalizations for ambulatory sensitive conditions
 - Avoidable emergency visits best managed in primary care
 - 90th percentile wait times from community to CCAC in-home services
 - Alternative level of care rate
- To ensure continuing progress of sub-region development, will monitor sub-region progress along the journey to shared responsibility and clear accountability
- Over time, this committee will monitor the IHSP 2016 – 19 indicators as well as the system indicators for Patients First to ensure progress of actions
- Responsible to report on progress toward overall aim and improvement plan to the residents and staff of the South West LHIN

Appendix A – Ongoing Recruitment Strategy (in development)