

**Board of Directors' Meeting  
Minutes  
Wednesday, December 9, 2009  
City Hall – St. Thomas**

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**Present:** Janet McEwen, Chair (A)  
Kerry Blagrave, Secretary  
Murray Bryant, Director  
Barrie Evans, Director (by teleconference)  
Anne Lake, Director  
Linda Stevenson, Director  
John Van Bastelaar, Director  
Ferne Woolcott, Director

**Staff:** Michael Barrett, CEO  
Mark Brintnell, Senior Director, Performance, Contract and Accountability  
Sue Davey, Corporate Coordinator

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**1. Call to Order – Welcome and Introductions**

The Chair called the meeting to order at 1:00 p.m. Quorum was present and one member of the public was in attendance.

**2. Declaration of Conflict of Interest**

There was no conflict of interest declared.

**3. Approval of Agenda**

The following changes were made to the agenda:

- Agenda Item 5.1 – Board Chair Update, was moved to the end of the open meeting agenda.

MOVED BY: Ferne Woolcott

SECONDED BY: Linda Stevenson

THAT the agenda for today's meeting be approved as amended.

CARRIED

**4. Approval of Minutes**

**4.1 Board of Directors – November 25, 2009**

MOVED BY: Anne Lake

SECONDED BY: Linda Stevenson

THAT the minutes of the Board of Directors' meeting dated November 25, 2009 be approved as presented.

CARRIED

**5. Business Arising**

There was no business arising.

**6. Reports**

**6.1 Priorities for Investment**

**- Available 2009/10 Allocations**

Mark Brintnell presented the priorities for investment proposal for the use of unallocated and surplus funding for fiscal year 2009/10. The surplus funding amount was identified through analysis of Health Service Provider second quarter reports.

Analysis of these reports identified the following in-year surpluses:

- \$982,833 from Woodstock and Area Community Health Centre. They are projecting to start delivering services in January 2010 so do not require full funding for 2009/10.
- \$75,000 from London Intercommunity Health Centre.
- \$1,385,233 from Residential Hospice operations funding as two of the developing hospices are in the planning phase.

Mark shared information about the proposed investment opportunities to be funded and noted that all were supported by business cases included in the agenda package, with the exception of the Pathology Review at Grey Bruce Health Services (GBHS). He explained that GBHS had to perform a review of all laboratory tests performed by a particular Pathologist due to a high error rate resulting in unplanned costs for the organization. He added that any funding provided would follow an invoice process to ensure costs are directly related to the review. Despite efforts to seek funding support through the MOHLTC, no additional funds have been approved to support these costs.

- \$745,745 from the Core Priorities Fund would support all items except the end of life care initiatives.
- \$133.850 from the Residential Hospice funding would support the end of life care initiatives.

- \$1,057,833 from Health Service Provider in-year surplus funding to be used for community sector minor infrastructure investments. An electronic application process is proposed and would follow a similar process used in 2008/09.

Mark reviewed Appendix A which is a summary of all discretionary funding portfolio amounts. Mark noted that the South West Community Care Access Centre submitted a funding request associated with service pressures. This request and the CCAC's second quarter submission are being reviewed by LHIN staff.

Discussion highlights include:

- Hospices continue to experience challenges with fundraising for capital and operating costs. Although the MOHLTC is aware of these issues provincially, no action is proposed at this time.
- Concerns about setting a precedent by funding GBHS for their pathology review. This is truly a unique circumstance and should not be viewed by providers as a precedent. Although this is a College issue, members requested that GBHS share lessons learned with other area hospitals for the purposes of learning. The Board was informed that the GBHS pathology review costs are not included in the projected the deficit numbers for GBHS at this point because they were pursuing funding opportunities.
- Organizations not currently recognized as a Health Service provider (e.g. Epilepsy) are being encouraged to work together with existing providers to articulate how they can assist the province in meeting identified priorities. The Board heard that organizations in these circumstances could approach LHINC in the future.
- A capital feasibility study is being planned by the London Hospice for the developing residential hospice.

MOVED BY: Kerry Blagrave

SECONDED BY: Linda Stevenson

THAT the South West Local Health Integration Network Board of Directors approves \$745,745 remaining from the 2009/10 Priorities Fund – Core to be allocated in support of items #1, to #4 as listed in Table 1 dated December 9, 2009.

THAT the South West Local Health Integration Network Board of Directors approves \$133,850 fro the 2009/10 Residential Hospice funding to be allocated in support of item #5 as listed in Table 1 dated December 9, 2009.

THAT the South West Local Health Integration Network Board of Directors approves \$1,057,833 from Health Service Provider in-year surplus funding to be allocated for the Community Sector Minor Infrastructure Initiative.

CARRIED

## **6.2 Health Service Providers Second Quarter Report**

Mark Brintnell brought forward the results of an assessment of South West LHIN Health Service Providers (HSPs) 2009/10 Second Quarter reports that were submitted by November 6, 2009.

Report highlights included:

- Seven hospitals are projecting year-end negative total margins. All hospitals required to have a balanced budget (i.e. no waiver) have confirmed they will achieve a balanced position by the end of the fiscal year. Those hospitals with a waiver are tracking better than original projections.
- All community health service providers with negative balance budget projections have received notification from the LHIN of their requirement to reach a balanced position by the end of the fiscal year. LHIN staff are working with these providers to ensure a plan is in place to meet commitments.
- Any in-year surplus due to unused Aging at Home dollars will be included in the Aging at Home report in January.
- Currently, long-term care homes do not submit quarterly reports to the LHIN. LTCH funding is managed using Revenue and Occupancy reporting process.

## **6.3 South West LHIN Operational Budget**

Since we received our final allocation notice late last week, indicating that we would receive an increase of 2%, Michael Barrett brought forward the South West LHIN operational budget for 2009/10. He noted that drafts have been shared with the Board at previous Board meetings earlier in the year. The Board was provided with provided with budget highlights, noting that operational expenses are just over \$5 million. The Board was also informed that the LHIN receives one-time project funding which is outside of the core operational budget and includes funding for such initiatives as eHealth, our Emergency Department Lead, the Emergency Department/Alternate Level of Care initiative, and Diabetes).

MOVED BY: Murray Bryant

SECONDED BY: Ferne Woolcott

THAT the South West LHIN Board of Directors approve the South West LHIN Operational Budget for 2009/10 of \$5,077,219.

## CARRIED

### 7. Board and Senior Staff Reports

#### 7.1 Senior Leadership Report

Michael Barrett provided highlights of the written report, noting that the provincial LHIN CEOs are meeting with the Chair of Rural and Northern Health Care Panel tomorrow to discuss the work they have been doing and provide an opportunity to provide feedback about how the LHINs can help move their work forward.

He noted that new staff members have recently joined the LHIN team and this information is included in the written report.

#### 7.2 Board Chair

Janet McEwen provided an update on her activity as Acting Board Chair:

- Meeting with the LHIN Chairs tomorrow in Toronto.
- LHINs received direction that we will be required to submit quarterly compliance reports.
- Attended the Thames Valley Hospital Planning Partnership board educational sessions regarding integration, assisting Kelly Gillis with the delivery of a presentation.
- Attended Dale Brain Injury grand opening.
- Received an invite from a London MPP to attend a Family Health Team announcement on Friday December 11<sup>th</sup> at 9:30 a.m.

#### 7.3 Board Members

- Linda Stevenson recently attended the ground breaking ceremony at South Bruce Grey Health Centre in Walkerton for their Family Health Team addition.

Members extended best wishes to Barrie Evans who is recovering from surgery and a thank you card was shared from him for the flowers he received.

### 8. Board Chair Update

With the recent amendment to Janet McEwen's Order in Council, removing her as Vice-Chair but allowing her to remain as a member of the Board, it was necessary for the South West LHIN Board of Directors to appoint a new Acting Board Chair.

MOVED BY: Anne Lake  
SECONDED BY: Murray Bryant

THAT the South West LHIN Board of Directors open the floor to nominations for an Acting Board Chair

CARRIED

MOVED BY: Linda Stevenson  
SECONDED BY: Kerry Blagrove  
To nominate Ferne Woolcott as Acting Board Chair of the South West LHIN Board of Directors.

MOVED BY: Kerry Blagrove  
SECONDED BY: John Van Bastelaar

To close the floor to any further nominations.

CARRIED

Ferne Woolcott was acclaimed as Acting Board Chair of the South West LHIN Board of Directors. Ferne thanked the Board for placing its confidence in her in the selection of its new Acting Board Chair.

**8. Closed Session**

MOVED BY: Murray Bryant  
SECONDED BY: Kerry Blagrove

THAT the South West LHIN Board of Directors move into a closed session at 2:25 p.m. pursuant to the following exception set out in ss.9 (5) of the Local Health System Integration Act 2006 to discuss legal matters.

CARRIED

MOVED BY: Linda Stevenson  
SECONDED BY: Ferne Woolcott

THAT the South West LHIN Board of Directors rise from closed session at 3:05 p.m.

CARRIED

201 Queens Avenue, Suite 700  
London, Ontario N6A 1J1  
Tel: 519 672-0445 • Fax: 519 672-6562  
Toll-free: 1 866 294-5446  
www.southwestlhin.on.ca

**9. Date and Location of Next Meeting**

- Board of Directors' Meeting
- Wednesday, January 13, 2009
- South West LHIN Office, London

**10. Adjournment**

Janet McEwen thanked the South West LHIN Board and staff for their support and guidance during her time as Acting Board Chair.

The Board of Directors recognized Janet for her leadership during her time as Acting Board Chair.

A MOTION was made by Kerry Blaggrave to adjourn the meeting at 3:08 p.m.

CARRIED

**APPROVED:** \_\_\_\_\_  
**JANET MCEWEN, CHAIR (A)**  
**SOUTH WEST LHIN**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**KERRY BLAGRAVE, SECRETARY**  
**SOUTH WEST LHIN**

**Date:** \_\_\_\_\_