

**Board of Directors' Meeting  
Minutes  
Wednesday, October 28, 2009  
South West LHIN Office - London**

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Present: Janet McEwen, Chair (A)  
Kerry Blagrove, Secretary  
Murray Bryant, Director  
Barrie Evans, Director  
Anne Lake, Director  
Linda Stevenson, Director  
Ferne Woolcott, Director  
John VanBastelaar, Director

Staff: Michael Barrett, CEO  
Kelly Gillis, Senior Director, Planning, Integration & Community Engagement  
Mark Brintnell, Senior Director, Performance, Contract and Accountability  
Sue Davey, Corporate Coordinator

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**1. Call to Order – Welcome and Introductions**

The Chair called the meeting to order at 1:10 p.m. There was quorum and one member of the public was in attendance.

**2. Declaration of a Conflict of Interest**

No conflict of interest was declared.

**3. Approval of Agenda**

The agenda was reviewed and the following item was added:

- 6.3 – Integrated Health Service Plan and Blueprint Discussion

MOVED BY: Ferne Woolcott

SECONDED BY: Linda Stevenson

THAT the meeting agenda be approved as amended.

**CARRIED**

**4. Approval of Minutes**

**4.1 Board of Directors – September 23, 2009**

MOVED BY: Kerry Blagrove

SECONDED: John VanBastelaar

THAT the minutes of the Board of Director's meeting held September 23, 2009 be approved as circulated.

CARRIED

**4.2 Board Committee – October 14, 2009**

MOVED BY: Anne Lake

SECONDED: Kerry Blagrove

THAT the minutes of the Board Committee meeting held October 14, 2009 be approved as circulated.

CARRIED

**4.3 Nominating Committee – October 5 & 19, 2009**

Anne Lake provided an update regarding the progress of the Nominating Committee. The Committee is currently pulling together names for consideration as community members on the Nominating Committee and background criteria was shared. Anne noted that the plan is to have a member from each of the three planning areas and the Committee is still looking for membership suggestions. Recruitment timelines were attached to the minutes, many of which are estimates since they depend on movement through Public Appointments or the Minister's Office.

Anne reported that she and Janet recently participated in a teleconference with the Mississauga Halton LHIN about nomination processes. Anne shared their process for future board membership and referring people to health service provider boards.

MOVED BY: Ferne Woolcott

SECONDED: Anne Lake

THAT the minutes of the Nominating Committee meetings held October 5 & 19, 2009 be approved as circulated.

CARRIED

## 5. Business Arising

### 5.1 Board Chair Position

Michael Barrett shared a progress update on the replacement of the Board Chair. He recognized that our Vice Chair has moved to become the acting Board Chair based on legislation. In order for another member to be selected for the acting Board Chair position, the Vice Chair must step down from her position. However, if she steps down from her position, the Public Appointments Secretariat has indicated that she can no longer be a member of the Board because of the structure of her Order in Council (OIC).

Based on advice from our legal counsel, the Board was informed that we have connected with the Minister's office to determine if it is possible for our Vice Chair to step down and still remain on the Board as a member. The Minister's office confirmed that they are going to investigate this possibility and get back to us. The Vice Chair is therefore going to remain in the Acting Board Chair position until we get clarification from the Minister's office, at which time, the Board will receive an update.

## 6. Reports

### 6.1 LHIN Shared Service Office (LSSO) Budget

Michael Barrett provided highlights of the slide deck that was included in the agenda package.

- LSSO provides payroll, human resources and legal support for all 14 LHINs
- Interim Executive Director (ED) was hired in March 2009 and budget of previous ED was reviewed.
- A budget shortfall of \$587K across all 14 LHINs is anticipated for 2009/10.
- LSSO is looking for an additional \$30K from each LHIN for 2009/10 and funding of \$365K for 2010/11.
- Due to the fact that the LHIN Collaborative is not fully operational, the estimated surplus of \$165K will be allocated to the LSSO deficit.
- Reasons for the deficit were explained.

Michael reported that he is a member of the LSSO Management Committee. He shared that the Interim ED, Sharon Baker is doing a good job and the organization is rebounding. Discussion highlights include:

- We have additional funds in operations at the moment due to unfilled positions.
- A suggestion was made to hire the procurement specialist on contract initially to allow an evaluation of the necessity of this position.

- If specialists in all of the areas supported by LSSO were to be hired individually by each LHIN, this would cost each LHIN approximately \$400-900K.

Future reports will be provided through the budget planning for next year.

MOVED BY: Linda Stevenson  
SECONDED BY: Murray Bryant

THAT the South West LHIN Board of Directors approve an additional \$30K in funding to support the LHIN Shared Services Office (LSSO) budget cost increase for 2009/10 so that LSSO can continue to provide services and projects that create value for LHINs.

CARRIED

### **6.2 Delegation of Signing Authority**

Michael Barrett reported that with a larger staff complement , our bi-weekly payroll is now over his signing authority.

MOVED BY: Barrie Evans  
SECONDED BY: Ferne Woolcott

THAT the South West LHIN Board of Directors approve the revised Delegation of Signing Authority to increase the CEO threshold to a maximum of \$150,000 for purposes of payroll approval.

CARRIED

### **6.3 Integrated Health Service Plan (IHSP) and Blueprint Discussion**

Murray Bryant reviewed highlights of the memo he sent out after reflecting on the presentation received at our last meeting. Kelly shared the presentation that was distributed to bring the Board up to date on the progress and development of the IHSP and Blueprint Initiative. She noted the Blueprint language changes and explained the two integrated service delivery approaches, IHSP Strategic Directions, and key enablers that are key to moving the work forward. The Health System Design Steering Committee is busy finalizing the work of the Blueprint project and the final report will come to the Board in November.

Discussion highlights include:

- Clear messaging is important for health service provider boards about the Blueprint, ensuring that they are convinced that the results will improve access and quality and put the right services, in the right place at the right time.
- Engage Boards in preparing local communities that change needs to happen.
- Physicians are critical components of the health care system.
- Healthcare system needs more money and the LHIN needs to take a leadership role in this and communicating this to our communities, engaging the local and provincial politicians.
- Vision talk needs to include vision listening.
- Encourage and enable existing healthcare leadership in change strategies.
- Details will be included in the models of care in the written report.
- Board to Board Engagement sessions are opportunities to engage boards in Blueprint discussions.
- Success stories are learning opportunities.
- eHealth is stalled but is a critical component for the Blueprint and IHSP.
- Ensure boards are working together and know that money should flow with services.
- Blueprint will change how we work with our health service providers and the LHIN board will play an important role in system leadership.

Kelly noted that staff is considering the role of the health service providers to assist in the engagement of physicians in their local communities. She shared that a communication plan, key messages and tools and tactics for stakeholders to translate the Blueprint are being developed for the roll out of this report. With regards to engaging Boards, this should be viewed as an opportunity for our Board. A staged approach was recommended, first ensuring that the Local Health System Integration Act (LHSIA) is understood and then use the Blueprint as a tool to foster an in-depth discussion about health system change and the governance role in moving that forward. Kelly suggested bringing Boards together in geographic areas to discuss and provide opportunities for them to showcase their successes. This could be done in the format of a webcast or forum or both.

It was suggested that the Board may need more time to discuss the Blueprint before it is brought to the Board for a decision and this will be looked into, likely during the Education Session prior to the next Board meeting.

Murray and Kelly were thanked for their work in bringing forward this discussion.

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**7. Closed Session**

MOVED BY: Linda Stevenson  
SECONDED BY: Ferne Woolcott

THAT the South West LHIN Board of Directors move into a closed session to deal with legal matters at 2:55 p.m. pursuant to the following exception set out in s.9(5) of the Local Health System Integration Act, 2006.

CARRIED

MOVED BY: Linda Stevenson  
SECONDED BY: Ferne Woolcott

THAT the South West LHIN Board of Directors rise out of closed session at 4:50 p.m.

CARRIED

**8. Date and Location of Next Meetings**

- Board Committee Meeting – November 12, 2009  
Goderich Memorial Arena Auditorium - Goderich
- Board of Directors Meeting – November 25, 2009  
South West LHIN Office – London

**8. Adjournment**

A MOTION was made by Kerry Blaggrave to adjourn the meeting at 4:52 p.m.

**APPROVED:** \_\_\_\_\_  
**JANET MCEWEN, CHAIR (A)**  
**SOUTH WEST LHIN**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**KERRY BLAGRAVE, SECRETARY**  
**SOUTH WEST LHIN**

**Date:** \_\_\_\_\_