

**Board Committee Meeting
Minutes
Wednesday, October 14, 2009
Grey Agricultural Services Offices, Markdale**

Present: Janet McEwen, Chair (A)
Kerry Blagrove, Secretary
Murray Bryant, Director
Barrie Evans, Director
Anne Lake, Director
Linda Stevenson, Director
Ferne Woolcott, Director

Regrets: John Van Bastelaar, Director

Staff: Michael Barrett, CEO
Kelly Gillis, Senior Director, Planning, Integration & Community Engagement
Mark Brintnell, Senior Director, Performance, Contract and Accountability
Julie Girard, Team Lead, Planning, Integration & Community Engagement
Sue Davey, Corporate Coordinator

1. Call to Order

The Chair called the meeting to order at 1:00 p.m. and Quorum was present. She welcomed two members of the public that were in attendance.

Janet McEwen reflected on the notice received last Friday regarding Norm Gamble's resignation as Board Chair. Janet indicated that the Board had met prior to the meeting to discuss the legislative requirements for replacing the Chair on an acting basis. She indicated that based on the legislation, she will hold the position of Acting Chair. However, the Board also requested that a report be provided at the next meeting which outlines other options for an Acting Board Chair.

Members were reminded that Michael Barrett, CEO and Janet McEwen, Acting Chair are the spokespeople for the South West LHIN and all media inquiries are to be vetted through the communications staff at the LHIN.

- 2. Declaration of a Conflict of Interest**
There was no conflict of interest declared.

- 3. Approval of Agenda**
MOVED BY: Murray Bryant
SECONDED BY: Kerry Blagrove

THAT the agenda for today's meeting be approved as presented.

CARRIED

- 4. Reports**
4.1 Blueprint & Integrated Health Service Plan Update

Kelly Gillis introduced Lisa Purdy from Deloitte who provided a presentation on the progress of the Health System Design Blueprint Initiative and Julie Girard, Team Lead for Planning, Integration and Community Engagement who presented an update on the Integrated Health Service Plan for 2010-2013. The Board was asked to provide feedback on the direction of both the Blueprint and IHSP prior to receiving the draft Blueprint and IHSP at their November 12th Board Committee meeting, with the final documents coming forward for approval at the November 25th Board of Directors meeting. A summary of the community engagement activities and the telephone survey results were included in the Board package for information purposes. Kelly reported that the Triple Aim framework from the Institute for Healthcare Improvement (IHI) is being used by the 14 LHINs to align approaches and language to assist with planning work for consistency purposes. Kelly shared that the South West LHIN Board to Board Reference Group met recently and they are interested in how our work will impact the organizations that they govern. They talked about opportunities for Board to Board interaction and communication related to their role as governors. Kelly noted that a Communication Plan is also being developed and will be shared at the Board Committee meeting.

Lisa provided a presentation on the progress of the Blueprint Initiative. There was discussion, feedback was shared by the Board and clarification was provided. Lisa stated that Phase 3 of the blueprint process is the implementation stage where the hard work will begin and that implementation initiatives for the first 3 years will be reflected in the next Integrated Health Service Plan. It was noted that primary care is

the foundational piece of most of the models of care and the LHIN remains supportive since doctors are key to an integrated system. Next steps were reviewed and include meetings with the Health System Design Steering Committee to finalize the plan prior to the draft report being brought forward to the Board in November.

Julie Girard provided an overview of the draft Integrated Health Service Plan (IHSP) for 2010-2013 and how it aligns to the South West LHIN's Vision, Mission and Values and system level goals. She noted that the Blueprint is a central component of our next IHSP. The IHSP focuses on strategies to integrate the local health system, aligned with provincial priorities and builds on the work of our first IHSP, the work of the Priority Action Teams and strategic alignment map. Julie shared the IHSP strategic directions, actions and proposed performance measurements related to the strategic directions. Enabling priorities were discussed.

There was discussion, feedback was shared by the Board and clarification was provided. Concerns were raised about the use of the Triple Aim Framework developed by IHI since it is not a Canadian company. The Board was informed of the benefits of this tool and the Board agreed to the offer for staff to provide further information about it at a future meeting.

There is further work to be done to finalize the IHSP prior to the November 30th release date. The draft IHSP will be reviewed at the November Board Committee meeting with the final report coming to the Board for approval at their meeting at the end of November. The Communication plan will be brought forward at that time as well.

Overall, the Board is pleased with the progress of the Blueprint Initiative and Integrated Health Service Plan and they were encouraged to share ideas and feedback to Kelly.

4.2 Woodstock and Area Communities Health Centre Multi-Sector Service Accountability Agreement

The South West LHIN Board of Directors approved the Pre-Operational Plan Submission of the Woodstock and Area Communities Health Centre (WACHC) at the end of June 2009. Staff has been working with the WACHC to develop their Multi-Service Accountability Agreement (M-SAA) since the transition of the business relationship and funding to the LHIN effective July 1, 2009. The M-SAA was included in the Board package for consideration. There was discussion on the performance measurements within the M-SAA and it was noted that further work will be done in this

area once the WACHC is delivering services and programs. It was noted that Cate Melito has been hired by the WACHC as their Executive Director. Ferne Woolcott recently attended the WACHC Annual General Meeting and reported that the community is very excited about the services and programs to be provided through the WACHC.

MOVED BY: Barrie Evans
SECONDED BY: Linda Stevenson

That the South West Local Health Integration Network Board Committee recommends that the Board of Directors accept the 2009-11 Multi-Sector Service Accountability Agreement for the Woodstock and Area Communities Health Centre and authorize the South West LHIN Board Chair and Chief Executive Officer to sign the Multi-Sector Service Accountability Agreement on behalf of the South West Local Health Integration Network and, it being noted that the agreement applies to the fiscal years 2009/2010 and 2010/2011, that the agreement be deemed to be effective as of July 1, 2009.

CARRIED

4.3 South West LHIN 2009/10 Quarter Two Report

The South West LHIN 2009/10 Quarter Two report was included in the agenda package for information purposes. Mark Brintnell noted that the LHIN engages in discussions with the Ministry of Health and Long-Term Care after each quarterly submission, to discuss key components of the submission, including identified risks.

4.4 Ministry-LHIN Accountability Agreement Schedule 10: Local Health System Performance

Mark Brintnell shared highlights of the Local Health System Performance report. He noted that the LHIN is performing well in all areas except for cancer surgery wait times and percentage of ALC days. There was discussion about cancer surgery wait times and Mark reported that improvements have been seen since the last report but when compared to the other 13 LHINs, we have the highest wait times. The LHIN continues to work with the London Regional Cancer Program (LRCP) and regional partners to make improvements. The LRCP has submitted a plan to the LHIN to look at data capture, capacity within London and referral to regional sites to help with wait times and access. It was noted that there are specialized procedures that are only done in London that contribute to their high wait times.

4.5 South West LHIN eHealth Strategy Update

Michael Barrett provided an update regarding the approach that the LHIN will take moving forward with the eHealth Strategy following the recent departure of Diane Beattie as the South West LHIN eHealth Lead and the Atwood Group. He reported that Southwestern Ontario is considered a leader for eHealth across the province and he provided examples of accomplishments over the past several years. He noted the importance and benefits of the of the eHealth team in these achievements and that it is critically important to continue to move forward with the eHealth Strategy as it is an essential component in the sustainability of future health care delivery in the South West LHIN.

In addition to the material that was included in the agenda packages, Michael distributed a report that addresses the role of the South West LHIN Board, the tactical leadership required to ensure existing projects continue to move forward, the role of the eHealth Steering Committee, and the strategic leadership required in both the short and longer term. The report also included a review of our current status with regards to initiatives underway and actions for consideration which Michael reviewed in detail including:

- Reporting on the eHealth Strategy to the South West LHIN Board of Directors will be strengthened and refined;
- The South West LHIN's eHealth strategic plan will be updated to provide direction and clarity for future priorities and investment;
- The South West LHIN will put staff and/or consultants in place for a minimum of 6 months to ensure our existing eHealth projects will continue;
- In the short term, the LHIN will put a "strategic" leader in place to play the role of our eHealth Lead on an interim basis. Options for this approach were reviewed;
- A plan will be put in place to create a Chief Information Officer (CIO) position and eHealth Lead within the LHIN office within the next 6 months.
- In the short term, Michael Barrett will chair the eHealth Steering Committee and provide leadership until a new co-chair can be put in place by the committee. In the longer term, the leadership of the committee will be determined by the committee with input from the new CIO.

The Board reviewed the appendix which outlines all of the projects that are currently underway, the current status of the projects and the short term strategy being proposed. There was discussion and the Board provided feedback about the

recommendations outlined in his report. The contract with the Atwood Group has been terminated and will end on October 23rd, 2009. Concerns were raised by the Board about the continuation of staff who were previously on contracts that had been concluded as it may create negative perceptions of the LHIN by the public. Michael noted that the LHIN would follow all appropriate hiring and procurement processes.

4.6 Community Care Information Management

Community Care Information Management (CCIM) incorporates a number of important assessments and business system tools that are being used by community health service providers and in the past, the Ministry of Health and Long-Term Care funded these initiatives. The MOHLTC is now looking to the LHINs to assist in funding these initiatives through surplus funds. The anticipated funding gaps for 2009-2013 were reviewed with the Board and it is clear that these amounts are significantly more than what LHINs expect to be able to generate through in-year recoveries. The Board agreed that these initiatives are important, but will attempt to identify surplus funds to support. The Board did indicate that many pressures exist across the system and this request would be consider in this larger context. Two LHIN CEOs are currently working with the ministry to address this funding request and we are also looking at options internally around the allocation of in-year recoveries.

5. Board and Senior Staff Reports

5.1 Senior Leadership Report

The Senior Leadership Report was included in the agenda packages for information purposes. Mark Brintnell discussed the latest Hospital Service Accountability Agreement update that was attached to the report and the significant changes that have occurred since his last report. He noted that planning funding targets still have not been received from the Ministry and hospitals will not be expected to submit a Hospital Annual Planning Submission by November 30th. Mark reported that the provincial H-SAA Steering Committee will be meeting twice before the end of October with goal of providing clarity on the direction moving forward.

5.2 Board Chair

No report.

5.3 Board Members

No report.

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6. Closed Session

MOVED BY: Ferne Woolcott
SECONDED BY: Kerry Blagrove

THAT the members move into a closed session at 3:50 p.m. pursuant to the following exception set out in ss.9 (5) of the Local Health System Integration Act 2006 to discuss legal matters.

CARRIED

MOVED BY: Kerry Blagrove
SECONDED BY: Ferne Woolcott

THAT the Board move out of closed session at 6:27 p.m.

CARRIED

7. Date and Location of Next Meeting

Board of Directors Meeting – October 28, 2009
South West LHIN Office, London

8. Adjournment

MOVED BY: Kerry Blagrove

THAT the meeting adjourn at 6:30 p.m.

CARRIED

APPROVED:

JANET MCEWEN, CHAIR (A)
SOUTH WEST LHIN

Date: _____

KERRY BLAGRAVE, SECRETARY
SOUTH WEST LHIN

Date: _____