

**Board of Directors' Meeting
Minutes
Wednesday March 25, 2009
1:00 – 4:00 pm**

North Huron Museum - 273 Josephine Street, Wingham

Present: Norm Gamble, Chair
Janet McEwen, Vice Chair
Kerry Blaggrave, Secretary
Murray Bryant, Director
Barrie Evans, Director
Anne Lake, Director
Linda Stevenson, Director
John Van Bastelaar, Director
Ferne Woolcott, Director

Staff: Michael Barrett, CEO
Mark Brintnell, Acting Senior Director, Performance, Contract and Allocation
Sue Davey, Corporate Coordinator

Regrets: Kelly Gillis, Senior Director, Planning, Integration & Community Engagement

1.0 Call to Order – Welcome and Introductions

The Chair called the meeting to order at 1:00 p.m. and welcomed all of the guests in attendance. Quorum was present and three members of the public were in attendance.

2.0 Declaration of a Conflict of Interest

Declarations of conflict of interest were made by Board Members with regards to Agenda Item 6.3 and members left the room when these items were brought to the floor for discussion.

3.0 Approval of Agenda

The following items were added the agenda:

- 5.1 – Rural Healthcare Framework Development

- 5.2 – Status of MPP Engagement Events/Meetings
- 5.3 – Agenda Planning Process and Distribution of Materials
- 6.0a – Closed Session

MOVED BY: Janet McEwen
SECONDED BY: Ferne Woolcott

THAT the agenda for today's meeting be approved as amended.

CARRIED

4.0 Approval of Minutes

4.1 February 25, 2009 – Board of Directors

MOVED BY: Murray Bryant
SECONDED: Kerry Blagrove

THAT the minutes of the Board of Directors' meeting held February 25, 2009 be approved as presented.

CARRIED

4.2 March 11, 2009 – Committee of the Whole

MOVED BY: Linda Stevenson
SECONDED BY: Anne Lake

THAT the minutes of the Committee of the Whole meeting held on March 11, 2009 be approved as presented.

CARRIED

4.3 March 11, 2009 – Finance & Audit Committee

The following amendments were made to the minutes.

- The date of the meeting is incorrect.
- 7.0 – the first paragraph will be reworded to “Janet McEwen asked about changes in requirements for insurance coverage.”

MOVED BY: Murray Bryant
SECONDED BY: Ferne Woolcott

CARRIED

THAT the minutes of the Finance and Audit Committee meeting held March 11, 2009 be approved as amended.

CARRIED

Board members agreed that there was substantial discussion at the Audit and Finance Committee meeting that would have been beneficial to the whole Board and it would have been better suited for discussion at the Committee of the Whole, especially around the Third Quarter reporting for our Health Service Providers. Norm Gamble suggested that we keep this in mind when we are having a discussion about committee structure at our Retreat.

5.0 Business Arising

5.1 – Rural Healthcare Framework

Norm Gamble and Michael Barrett indicated that the Ministry of Health and Long-Term Care (MOHLTC) is currently working on a rural health care framework. The group was informed that the South West LHIN had provided a copy of the rural health centre model proposal that has been developed for Markdale to the ministry to help inform the development of this framework. The group was informed that the framework is not intended to be prescriptive, but rather high level framework about how to deal with health care in rural communities.

There was discussion about the progress being made with the Ontario Hospital Association (OHA) Small Hospital Report authored by Paul Davies. The group also commented that it would be beneficial for the Provincial Strategic Plan to be connected to the rural healthcare framework. The group also agreed that the rural health care framework and OHA Small Hospital Report will be beneficial for the work being done with our Blueprint project.

5.2 – Status of MPP Engagement Events/Meetings

Michael provided an update on the status of improving communication with our MPPs.

- A series of one-on-one meetings are being arranged with each MPP. Michael and a board member are attending these meetings.
- John Wilkinson, MPP for Perth-Wellington, is hosting a post-budget breakfast in Stratford on Friday and Michael and Sue Davey are attending. Anne Lake indicated that she would be available to attend this event as well. A luncheon is being held in Harriston and Norm Gamble is attending.

- The three London MPPs are hosting a post-budget open house on Friday. Michael sent his regrets because he has already committed to the event in Stratford. He invited Board members to let Sue know if they are interested in attending.
- The MPP Engagement Session in Toronto has been set for Monday April 27th. Michael explained that the intent of this meeting is share information with them about our current initiatives and discuss communication strategies.

Sue will send an email out with the details of all of these events and what has been scheduled to date. Board members were invited to let Sue know if they are interested in attending the post-budget events so that she can let the MPPs know who from our office will be attending.

5.3 – Agenda Planning Process and Distribution of Materials

Norm Gamble shared that Board members are concerned about the amount of information they are receiving with the agenda packages and not having enough time to review it. He wondered if it is a problem with having two meetings per month or something else. Members agreed that staff provide good reports and there was discussion about whether it might be helpful to provide options for decision-making along with the report recommendation.

6.0 Strategic Issues

6.0a Closed Session

MOVED BY: Murray Bryant
SECONDED BY: Anne Lake

THAT the members move into a closed session at 2:10 p.m. pursuant to the following exception set out in ss.9 (5) of the Local Health Systems Integration Act 2006 to discuss legal matters.

CARRIED

MOVED BY: Murray Bryant
SECONDED BY: Kerry Blagrove

THAT the South West LHIN Board of Directors rise out of closed session at approximately 2:30 p.m.

CARRIED

6.1 Strathroy Middlesex General Hospital External Review Final Report

Norm Gamble referred Board members to the report included in the agenda packages.

MOVED BY: Linda Stevenson
SECONDED BY: Kerry Blagrove

THAT the South West LHIN Board of Directors receive the Strathroy Middlesex General Hospital External Review Final Report as presented.

CARRIED

Norm reported that the Strathroy Middlesex General Hospital (SMGH) Board meets this evening and it is expected that they will also receive the report. The report will be posted for the public on SMGH and LHIN websites tomorrow.

There was discussion about the recommendations made in the report. Mark Brintnell provided clarification about the voluntary integration process recommendation for the closure of their Obstetrical Program and what happens if they wish to or wish not to move forward with this. He noted that if the SMGH wishes to proceed with this recommendation, there is a process to follow via the Local Health System Integration Act (LHSIA) where they have to file a notice with the LHIN and this would be brought forward to this Board. Following this, there is a series of steps and timelines associated with this, as well as requirements for community engagement and discussion.

6.2 Strathroy Middlesex General Hospital Cash Advance Request

Board members were referred to the written report included in the agenda packages and were satisfied that it contained the information they required to make the decision.

MOVED BY: Janet McEwen
SECONDED BY: Murray Bryant

THAT Strathroy Middlesex General Hospital be provided a cash advance of \$2 million to be paid at the beginning of the 2009/10 fiscal year and recovered at the end of the 2009/10 fiscal year.

CARRIED

6.3 2009-2011 Multi-Sector Accountability Agreements (M-SAA)

Norm Gamble shared the Conflict of Interest Policy with the Board. He referred members to 5.1 - "A Director must disclose all real, perceived or potential conflicts of interest in accordance with the terms of this Policy and shall abide by the advice given to him or her by the Commissioner regarding conflict of interest situations." Board members agreed that when they declare a conflict, they would leave the room when the agreements are being discussed.

Mark Brintnell provided highlights of the written report included in the agenda package and explained what is contained in each of the appendices. He extended thanks to staff for their hard work throughout this process and with providers in assisting them. It was noted that feedback has been received from some of our providers indicating that they were thankful for the assistance that staff provided them during this process.

Mark reported that only one M-SAA coming forward today for approval was not balanced. He explained that Hospice of London will have a deficit of \$16K for 2009/2010, but a balanced position in 2010/2011. The M-SAA has been populated allowing a deficit in the first year and we will monitor this closely.

There were two discontinued contracts:

- County of Perth – This was discussed and approved at a previous meeting.
- Alice Saddy Association – This organization is receiving their funding through Participation House because they were challenged to continue meeting the reporting requirements.

Mark reported two providers that did not submit a Community Annual Planning Submission (CAPS), the Chippewas of Saugeen and the Muncee-Delaware Nation so we were not able to populate an M-SAA. Therefore, as per legislation, we are unable to fund them as of April 1st, 2009.

Mark explained the performance management framework project and populating the M-SAAs with common performance indicators that they could all measure. Appendix C outlined the performance targets for the Community Health Centres (CHC) and the Community Care Access Centre (CCAC) that are part of their agreement. These were profiled because these indicators are unique to their agreements. Mark reported that all of the providers, except the CHCs and CCAC received a 2.25% increase. The CCAC is receiving a higher percentage increase and CHC increases have yet to be received from the government.

Kerry Blaggrave declared a conflict of interest for the M-SAA – South West Community Care Access Centre.

Additional information was distributed with regards to the Multi-Sector Service Accountability Agreement with the South West Community Care Access Centre which was reviewed and discussed. As a result of negotiations with the CCAC, he noted that we cannot make changes to the legal component of the agreement but additional language can be included in the schedules consistent to what is being done by other LHINs and in agreement with the local CCAC.

MOVED BY: Ferne Woolcott
SECONDED BY: Linda Stevenson

THAT the South West Local Health Integration Network Board of Directors rescinds its motion carried on September 24, 2008 on the 2010/11 funding stabilization increase percentage to the South West Community Care Access Centre (CCAC).

THAT the South West Local Health Integration Network Board of Directors accept the 2009-11 Multi-Sector Service Accountability Agreement for the South West Community Care Access Centre (CCAC) and authorize the South West LHIN Board Chair and Chief Executive Officer to sign the Multi-Sector Service Accountability Agreement on behalf of the South West Local Health Integration Network and, it being noted that the agreement apply to the fiscal years 2009/2010 and 2010/2011, that the agreement be deemed to be effective as of April 1, 2009.

CARRIED

There was discussion about the CCAC negotiations and lessons learned from this process. It was noted that our values include acting with trust and integrity and members agreed that we demonstrated this during this process and hope that our partners feel that this is mutual. It was noted that as of April 1st, 2009, the CCAC's relationship with the MOHLTC is going to change as their Board will no longer be Order in Council (OIC) appointments. Members agreed that having gone through the negotiations with the CCAC has strengthened our relationship with them.

Kerry Blaggrave declared a conflict of interest for the M-SAA – Ritz Lutheran Villa.

MOVED BY: Murray Bryant
SECONDED BY: Barrie Evans

THAT the South West Local Health Integration Network Board of Directors accept the 2009-11 Multi-Service Accountability Agreement for the Ritz Lutheran Villa and authorizes the South West LHIN Board Chair and Chief Executive Officer to sign this Multi-Sector Service Accountability Agreement on behalf of the South West Local Health Integration Network and, it being noted that the agreement applies to the fiscal years 2009/2010 and 2010/2011, that the agreement be deemed to be effective as of April 1, 2009.

CARRIED

Murray Bryant declared a conflict of interest for the M-SAA – London Intercommunity Health Centre

MOVED BY: Linda Stevenson
SECONDED BY: Janet McEwen

THAT the South West Local Health Integration Network Board of Directors accept the 2009-11 Multi-Service Accountability Agreement for the London Intercommunity Health Centre and authorizes the South West LHIN Board Chair and Chief Executive Officer to sign this Multi-Sector Service Accountability Agreement on behalf of the South West Local Health Integration Network and, it being noted that the agreement applies to the fiscal years 2009/2010 and 2010/2011, that the agreement be deemed to be effective as of April 1, 2009.

CARRIED

Murray Bryant declared a conflict of interest for the M-SAA – Corporation of the City of London.

MOVED BY: Janet McEwen
SECONDED BY: Ferne Woolcott

THAT the South West Local Health Integration Network Board of Directors accept the 2009-11 Multi-Service Accountability Agreement for the Corporation of the City of London, subject to the City of London's approval at their meeting March 30, 2009, and authorizes the South West LHIN Board Chair and Chief Executive Officer to sign this Multi-Sector Service Accountability Agreement on behalf of the South West Local

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Health Integration Network and, it being noted that the agreement applies to the fiscal years 2009/2010 and 2010/2011, that the agreement be deemed to be effective as of April 1, 2009.

CARRIED

Janet McEwen declared a conflict of interest for the M-SAA – The Governing Council of Salvation Army Canada – London Village.

MOVED BY: Linda Stevenson
SECONDED BY: John VanBastelaar

THAT the South West Local Health Integration Network Board of Directors accept the 2009-11 Multi-Service Accountability Agreement for The Governing Council of Salvation Army Canada – London Village and authorizes the South West LHIN Board Chair and Chief Executive Officer to sign this Multi-Sector Service Accountability Agreement on behalf of the South West Local Health Integration Network and, it being noted that the agreement applies to the fiscal years 2009/2010 and 2010/2011, that the agreement be deemed to be effective as of April 1, 2009.

CARRIED

Ferne Woolcott declared a conflict of interest for the M-SAA

- Canadian Mental Health Association, Oxford County
- Oxford Self Help Network
- Women's Emergency Centre – Oxford Inc.
- Community Health Services, Canadian Red Cross, Woodstock Branch
- Ingersoll Services for Seniors
- Victorian Order of Nurses for Canada, Oxford Branch

MOVED BY: Kerry Blagrave
SECONDED BY: Murray Bryant

THAT the South West Local Health Integration Network Board of Directors accept the 2009-11 Multi-Service Accountability Agreement for the following:

- Canadian Mental Health Association, Oxford County
- Oxford Self Help Network
- Women's Emergency Centre – Oxford Inc.
- Community Health Services, Canadian Red Cross, Woodstock Branch
- Ingersoll Services for Seniors

- Victorian Order of Nurses for Canada, Oxford Branch and authorizes the South West LHIN Board Chair and Chief Executive Officer to sign this Multi-Sector Service Accountability Agreement on behalf of the South West Local Health Integration Network and, it being noted that the agreement applies to the fiscal years 2009/2010 and 2010/2011, that the agreement be deemed to be effective as of April 1, 2009.

CARRIED

Barrie Evans declared a conflict of interest for the M-SAA – Meals on Wheels London

MOVED BY: Kerry Blagrave
SECONDED BY: Murray Bryant

THAT the South West Local Health Integration Network Board of Directors accept the 2009-11 Multi-Service Accountability Agreement for Meals on Wheels London and authorizes the South West LHIN Board Chair and Chief Executive Officer to sign this Multi-Sector Service Accountability Agreement on behalf of the South West Local Health Integration Network and, it being noted that the agreement applies to the fiscal years 2009/2010 and 2010/2011, that the agreement be deemed to be effective as of April 1, 2009.

CARRIED

MOVED BY: Ferne Woolcott
SECONDED BY: John VanBastelaar

THAT the South West Local Health Integration Network Board of Directors accept the 2009-11 Multi-Service Accountability Agreement listed as the remaining items not previously approved above on Appendix B (attached) and authorizes the South West LHIN Board Chair and Chief Executive Officer to sign this Multi-Sector Service Accountability Agreement on behalf of the South West Local Health Integration Network and, it being noted that the agreement applies to the fiscal years 2009/2010 and 2010/2011, that the agreement be deemed to be effective as of April 1, 2009.

CARRIED

There was a discussion regarding opportunities for redistribution of funding with community sector organizations in future agreement processes.

7.0 Information Package

7.1 Update on Developing Residential Hospices in the South West LHIN

Mark Brintnell provided an overview of Kim White's written report included in the agenda packages about developing residential hospices, including an update on the status of the development of the three residential hospices in the South West LHIN.

- Hospice of London has a deficit and are looking for capital funding, but operational funding is available. They have a 10-bed building and want to build onto their current structure. They are currently fundraising to help pay for administrative and maintenance expenses because operating dollars cannot be used for this purpose.
- Sakura House in Woodstock is getting close to the operational stage.

There was discussion about the importance of hospices in end-of-life care because they take people out of hospital and put them into a more appropriate setting at this stage of their life. In some cases, patients designated as alternate level of care (ALC) in hospitals are appropriate to be placed in a hospice. There are 30 hospice beds across the LHIN.

Concerns were raised by Board members about capital funding process for hospices and there was discussion about our concerns being expressed to the Ministry of Health and Long-Term Care. The Board was informed that currently, all capital requests require approval by the MOHLTC. The LHIN's role is to provide advice about the capital process and to fund operating dollars. The Board considered their options for follow-up and agreed that the LHIN would continue to work with the ministry to improve this approval process.

MOVED BY: Kerry Blagrove
SECONDED BY: Janet McEwen

THAT the South West LHIN Board of Directors receive the report as presented and request staff to do a further review of hospices.

CARRIED
(1 opposed)

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8.0 Date and Location of Next Meeting

Committee of the Whole
Wednesday April 8, 2009
South West LHIN Office - London

10.0 Adjournment

MOVED BY: Kerry Blaggrave to adjourn the meeting at 4:10 p.m.

CARRIED

APPROVED: _____
NORM GAMBLE, CHAIR
SOUTH WEST LHIN

Date: _____

KERRY BLAGRAVE, SECRETARY
SOUTH WEST LHIN

Date: _____