

**Board of Directors' Meeting
Minutes
Wednesday January 28, 2009 1:00 – 4:00 pm
Tavistock Men's Club, Tavistock**

Present: Norm Gamble, Chair
Janet McEwen, Vice Chair
Kerry Blaggrave, Secretary
Barrie Evans, Director
Anne Lake, Director
Linda Stevenson, Director
John Van Bastelaar, Director
Ferne Woolcott, Director

Regrets: Murray Bryant, Director

Staff: Michael Barrett, Acting CEO
Kelly Gillis, Senior Director, Planning, Integration & Community Engagement
Mark Brintnell, Acting Senior Director, Performance Contract and Allocation
Stacey Griffin, Executive Assistant to the CEO
Sue Davey, Corporate Coordinator

1.0 Call to Order

The Chair called the meeting to order at 1:10 p.m. Quorum was present and three members of the public were in attendance.

2.0 Declaration of a Conflict of Interest

There was no conflict of interest declared.

A question was raised about membership with a board that has a relationship with the LHIN and Norm Gamble requested Board members to contact him about these scenarios for him to investigate further.

3.0 Approval of Agenda

Norm Gamble noted that a report will be brought forward from the Closed Session held prior to the Board of Director's meeting.

MOVED BY: Janet McEwen
SECONDED BY: Kerry Blagrove

THAT the agenda for today's meeting be approved as presented

CARRIED

Norm shared a brief report from the Closed Session.

- The Board discussed Hospital Service Accountability Agreement negotiations and the external reviews that are being conducted for Strathroy Middlesex General Hospital and Grey Bruce Health Services and negotiations are ongoing.
- The Board recommended the reappointment of a Director.
- The Board received the Report of the CEO Recruitment Task Force and recommended the appointed Michael Barrett as the Chief Executive Officer

MOVED BY: Kerry Blagrove
SECONDED BY: Janet McEwen

THAT the Board of Directors' supports the submission of a request for reappointment for Linda Stevenson.

CARRIED

MOVED BY: Kerry Blagrove
SECONDED BY: John Van Bastelaar

FOR adoption of the Report of the CEO Recruitment Task Force as presented.

CARRIED

MOVED BY: Janet McEwen
SECONDED BY: Ferne Woolcott

THAT Mr. Michael Barrett be appointed to the position of Chief Executive Officer of the South West Local Health Integration Network subject to the terms and conditions appended to the Chief Executive Officer Recruitment Task Force Report, effective January 29, 2009.

CARRIED

The Board of Directors congratulated Michael Barrett on his appointment as Chief Executive Officer. Michael thanked Norm and the Board for their consideration of his application and appreciated that this was a rigorous process. He extended his appreciation to the staff, especially to Mark Brintnell and Kelly Gillis for their support during his period as Acting CEO. Michael shared his plans for the future and his desire to tap into the extensive skills and experience of the LHIN staff to raise the profile of our LHIN. He stressed the importance of making a conscious effort to ensure that staff feels valued because they represent the LHIN in our local communities. Norm expressed his sincere thanks to Mark and Kelly for their hard work during this time of transition. He also thanked Stacey Griffin for all she has done for the Board while they were without an assistant.

4.0 Approval of Board of Directors Minutes
4.1 December 10, 2008 Board of Directors Minutes

MOVED BY: Linda Stevenson
SECONDED BY: Janet McEwen

THAT the minutes of the meeting dated December 10, 2008 be approved as presented.

CARRIED

4.2 January 14, 2009 Committee of the Whole Minutes

Norm Gamble shared that the Committee of the Whole process was discussed at the meeting in January. Information about the committee process was sent to members after this meeting. Norm expressed his desire for information to come forward to the Committee of the Whole, with approvals to be made at the Board meetings. He noted that this new process may take time to work itself out.

MOVED BY: Ferne Woolcott
SECONDED BY: Kerry Blagrave

THAT the minutes of the meeting dated January 14, 2009 be approved as presented.

CARRIED

A question was raised about the recent funding announcement at Stratford General Hospital and whether this was new money or tied to the capital redevelopment project. Mark Brintnell stated that this money was post-construction funding. There was

discussion about funding announcements and the importance of Directors being educated about them to enable them to answer questions when approached by individuals in their communities. Mark explained the process involved and that we are starting to post these announcements on our website. There are categories of funding which include capital, one-time and base adjustments. Michael Barrett added that his plan is to share information about such announcements with the Board to keep them informed.

5.0 Business Arising

5.1 Vendor Selection for Health Service Blueprint

In follow-up to the Health Services Blueprint presented at the Committee of the Whole meeting on January 14th, it was agreed that the vendor selection would come forward for approval at this meeting. Kelly Gillis provided an update about this project since the last meeting and reported that staff have met with the proposed vendor Deloitte and put together a work plan for moving forward. She noted that this will be a fairly intense project and a Steering Committee will likely meet twice a month starting in February until completion of the project. A question was raised at the Committee of the Whole meeting about LHIN board involvement in the project and Deloitte suggested a governance advisory panel with representatives from the LHIN Board as well as other health service provider boards to provide advice on the Blueprint project as it moves forward. Kelly noted that Deloitte will share a presentation to the Board at the Committee of the Whole meeting in February, outlining the full scope of the project and provide an opportunity for some dialogue. Norm Gamble, Janet McEwen and Linda Stevenson offered to represent the Board on this project.

MOVED BY: Linda Stevenson
SECONDED BY; Kerry Blagrove

THAT the South West LHIN Board of Directors authorizes the Board Chair and CEO to execute a contract with Deloitte, Inc. for \$749K for the completion of the Health Services Blueprint Phase Two: Current State Assessment and Framework Development.

CARRIED

6.0 Strategic Issues

6.1 2008/09 Priorities for Investment

Mark Brintnell provided an overview of his written report included in the agenda packages. He noted that the South West LHIN received \$2,541,509 from the Ministry of Health and Long-Term Care in 2008/2009 for a Priorities Fund (Core) and this fund is to be used to:

- improve the provision of service and support integration activities
- demonstrate progress towards meeting performance targets
- address systemic issues and pressures in the LHIN system
- implement initiatives identified in the Integrated Health Services Plan (IHSP) and Annual Service Plan (ASP)

The Board has already approved \$1,006,350 in priority projects and this report brings forward additional priorities for use of the remaining funds before fiscal year end. LHIN staff recommends that these funds be used to assist hospitals with their recovery plans from their external reviews and for phase two of the complex continuing care - rehabilitation beds study.

Hospital External Review and Restructuring Costs

Mark shared that Woodstock General Hospital's review process is complete and they are in the recovery phase. The external reviews for Strathroy Middlesex General Hospital and Grey Bruce Health Services will be finalized soon and these hospitals will also be implementing a recovery plan to enable them to sign their Hospital Service Accountability Agreement. Preliminary estimates have been provided to the LHIN, but until the hospitals work through their recovery plan process, final costs will not be available. Mark noted that these final costs will be shared with the Board when they are available.

Phase II of Complex Continuing Care Bed Study - Rehabilitation

Support was given to a study looking at complex continuing care (CCC) utilization and maximizing the use of this resource. Mark noted that we would like to move onto the second phase of this study looking at the utilization of rehabilitation bed resources across the LHIN. This study will also address a specific recommendation from the Woodstock General Hospital external review. The work will amend to the existing work undertaken by the consultant working on the CCC bed study and increase the study costs by \$10K.

There was discussion and clarification was given to questions raised:

- The CCC – Rehab study will help us understand utilization and who is accessing these beds, as well as address the question about equitable access to the beds that are labelled regional at Parkwood Hospital. It is important to understand how we can best maximize the resources available in the system and that the beds are being utilized appropriately to meet the needs of the patients.
- Funds for the recovery plans for the external reviews will not be for additional needs. Each hospital review requires a human resources plan that guides their actions.
- Funds will be transferred to the hospitals for 08/09 expenditures. These funds will move over to their reserve accounts if they are not able to spend before year-end.
- Any unspent funds will come back to the LHIN.

MOVED BY: Ferne Woolcott
SECONDED BY: Janet McEwen

THAT the \$1,535,159 available from the 2008/09 Priorities Fund (Core) be approved to support hospital restructuring costs associated with the External Reviews.

THAT funding for Phase Two of the Complex Continuing Care – Rehabilitation Beds Study be increased by \$10,000 (from \$25,000 to \$35,000) and be approved for funding from the 2007/08 Provincial Priorities program recovery.

CARRIED

6.2 2008/09 Community Budgets

Mark Brintnell provided an overview of his written report and explained that 2008/2009 is the last fiscal year that the Ministry of Health and Long-Term Care community health service provider “evergreen” service agreements will be in place.

Community Health Centres (CHCs)

- The Ministry of Health and Long-Term Care delayed the release of the 2008/2009 2.25% stabilization increase and this caused a delay in CHC budget requests.
- The London InterCommunity Health Centre and West Elgin Community Health Centre submitted their budgets in December 2008 and both of them were received and meet the criteria for approval.

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Community Support Services

- Budgets were reviewed and meet the criteria for approval.
- Notification was recently received from the County of Perth that they are no longer providing the services set out in their existing service agreement and they are going to relinquish the \$44,070 in base funding they received for 2008/2009 to provide caregiver support – training, information and education. Given the timing of this, it is proposed that these funds be used to support minor infrastructure items and a permanent redeployment of these funds will be planned for 2009/2010.
- There are surplus funds related to residential housing and developing hospices that are not operational. Since there is a need for investment in the community/long-term care sectors for minor infrastructure, the LHIN will be issuing a call for submission for minor infrastructure needs (i.e. Software, training). These submissions will be reviewed and a plan will be brought back to the Board for consideration in February. It was noted that it would be ideal for these requests to be ongoing throughout the year rather than at the end of the year but this is not always possible.

A question was raised about whether the new CHCs were operational yet and Mark stated that they are still in the pre-operational phase. It was noted that the funding provided to the County of Perth was an integration and was put in place because of a need. It was suggested that the redeployment plan for 2009/2010 ensures that we stay with the original intent.

MOVED BY: Linda Stevenson
 SECONDED BY: Anne Lake

THAT the 2008/09 budget for the Community Health Centres as listed in Table One be approved.

Table One – Community Health Centre 2008/09 Budgets – LHIN Funding	
Organization	Total LHIN Funding
London InterCommunity Health Centre	\$4,364,997
West Elgin Community Health Centre	\$2,848,297
Total	\$7,213,494

CARRIED

MOVED BY: Kerry Blagrove
 SECONDED BY: John Van Bastelaar

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THAT the 2008/09 budget for the Community Support Services agencies listed in Table Two be approved.

Table Two – Community Support Services 2008/09 Budgets – LHIN Funding	
Organization	Total LHIN Funding
Blue Water Rest Home	\$40,500
Community Health Services, Canadian Red Cross, Grey Bruce	\$335,500
Total	\$376,000

CARRIED

MOVED BY: Janet McEwen
 SECONDED BY: Barrie Evans

THAT the 2008/09 funding for the Corporation of the County of Perth not be approved and that the funding allocated to date be recovered and held pending approval for reallocation in support of one-time minor infrastructure projects within the community sector.

CARRIED

6.3 Regional Mental Health Care Non Bedded Services

Kelly Gillis shared that this agenda item is being brought forward in follow-up to the discussion and motion made at the December 10, 2008 Board of Director’s meeting. The additional information that was requested from St. Joseph’s Health Care is outlined on the written report and this has been received and reviewed by LHIN staff. It was noted that this is a critical point in the capital development process for this organization and eight ambulatory programs have been identified including Assessment, Adolescent, Concurrent Disorders, Dual Diagnosis, Forensics, Geriatrics and Mood & Anxiety. Further detailed planning is required to fully scope and align programs and there is a commitment from Regional Mental Health Care to work with their community partners to have ongoing dialogue and discussion for these programs. Staff recommends approval of this plan, realizing that more work is to be done. Kelly noted that Patricia Dwyer has been working closely and participating in meetings with them and it is anticipated that further decision-making will be required during this process and LHIN support will be crucial to timely progress.

There was discussion.

- Non-bedded refers to ambulatory and it was noted that there is a need to look at what can be offered in the community and creative ways to bring programs into the hospital.
- The post-construction operating plan may change and there is potential that things haven't been estimated exactly.
- There is ongoing discussion around partnerships.

MOVED BY: Linda Stevenson
SECONDED BY: Barrie Evans

THAT the South West LHIN Board of Directors support the St. Joseph's Health Care, London – Regional Mental Health Care's (RMHC) plan for non-bedded (ambulatory) services at Parkwood Hospital site, as presented in their Functional Program (April 2008), recognizing that ongoing input and engagement with key stakeholders and community partners will inform RMHC's Post Construction Cost Operating Plan.

CARRIED

7.0 Information Package

7.1 Expenditure Restraints

Norm Gamble referred Board members to the memorandum distributed in the agenda packages from Ron Sapsford about expenditure restraints. Michael Barrett noted that there will be no additional hiring outside of our planned complement. Challenges going forward might be office accommodations since we are already short of space. We are currently putting together a plan and alternatives are being considered.

7.2 Community Annual Planning Submission (CAPS) Multi Sector Service Accountability Agreements (M-SAA) Update

Norm Gamble drew attention to the presentation in the agenda packages and Mark Brintnell shared some further information:

- Submissions are being received and the accountability agreements are being populated.
- Information about review process and timelines were given to the providers.
- A sample of the template being considered for review by the Board was provided.
- There will be a breakdown of the 94 providers into North, Central and South.

- The proposed approach will be brought forward in February with the full package for approval in March.
- Data will be linked to the Blueprint project.

7.3 Collaborative Structure Update

The LHIN Collaborative Structure (LHINC) Briefing Note was reviewed. This structure was approved in principle by LHIN Boards in the summer of 2008. There was considerable discussion. This collaborative replaces the Joint Policy and Planning Committee and was developed to link the Ministry of Health and Long-Term Care, the Local Health Integration Networks and Provincial Associations. The interim leader is Barry Monaghan and along with LHIN and MOHLTC reps, they were moving this forward. However, MOHLTC Deputy Minister Ron Sapsford indicated that at this time the Ministry would not be part of this initiative. The MOHLTC wants their own connection with the associations. Michael noted that the associations to be included have not been identified. There is a potential that the new link might have a relationship with LHIN Shared Services Organization (LSSO). This organization would recognize commonalities for LHINs and a recommendation for addressing challenges. There was discussion and many concerns were raised including:

- Who chooses which groups sit at the table?
- Will organizations bring individuals issues to the table?
- Will this become another bureaucratic structure?

Michael indicated this issue will be brought forward to the next Committee of the Whole meeting for discussion and decision.

8.0 Closed Session

The Closed Session was held prior to the Board of Directors' meeting due to scheduling for a teleconference with one of the participants.

MOVED BY: Kerry Blaggrave
SECONDED BY: Linda Stevenson

THAT the members move into a closed session at 12:14 p.m. pursuant to the following exception set out in ss.9 (5) of the Local Health Systems Integration Act 2006 to discuss legal matters.

CARRIED

MOVED BY: Barrie Evans
SECONDED BY: Anne Lake

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THAT the Board move out of closed session at 1:05 p.m.

CARRIED

9.0 Date and Location of Next Meeting

Committee of the Whole Meeting

- Wednesday February 11, 2009
South West LHIN, Main Board Room

10.0 Adjournment

MOVED BY: Kerry Blagrove

THAT the meeting adjourn at 2:40 p.m.

CARRIED

APPROVED:

**NORM GAMBLE, CHAIR
SOUTH WEST LHIN**

Date: _____

**KERRY BLAGRAVE, SECRETARY
SOUTH WEST LHIN**

Date: _____