

**Committee of the Whole Meeting  
Minutes  
Wednesday February 11, 2009 1:00 – 5:00 pm  
Board Room - South West LHIN Office**

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**Present:** Norm Gamble, Chair  
Janet McEwen, Vice Chair  
Kerry Blaggrave, Secretary  
Murray Bryant, Director  
Barrie Evans, Director  
Anne Lake, Director  
Linda Stevenson, Director  
Ferne Woolcott, Director

**Regrets:** John Van Bastelaar, Director

**Staff:** Michael Barrett, CEO  
Kelly Gillis, Senior Director, Planning, Integration & Community Engagement  
Mark Brintnell, Acting Senior Director, Performance Contract and Allocation  
Sue Davey, Corporate Coordinator

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**1.0 Call to Order – Welcome and Introductions**

The Chair called the meeting to order at 1:05 p.m. and welcomed all of the guests in attendance. Quorum was present and three (3) members of the public were in attendance.

**2.0 Declaration of a Conflict of Interest**

There was no conflict of interest declared.

**3.0 Approval of Agenda**

MOVED BY: Linda Stevenson  
SECONDED BY: Anne Lake

THAT the agenda for today's meeting be approved as presented.

**CARRIED**

## 4.0 South West Community Care Access Centre Presentation

Norm Gamble welcomed Sandra Coleman, Executive Director of the South West CCAC and members of the Board, Evelyn Harris-Williams, Jean Peacock and Ric Murray, who attended the meeting today to provide a presentation to the South West LHIN Board of Directors. It was noted that this presentation came as a follow-up of a meeting of the executive committees of the two boards which was held in December. The December meeting provided an opportunity for the two organizations to discuss their respective mandates and explore how they will work together in the future. Evelyn Harris-Williams, Board Chair of the South West CCAC thanked the LHIN for the invitation and shared introductory remarks. Evelyn indicated that CCACs are entering a new era for community care and spoke to the vision of community care which has been presented by Minister Caplan.

Sandra Coleman provided an overview of the slide presentation which was included in the agenda packages. Sandra talked about the role of the CCAC, their Vision, Mission and Strategic Goals, as well as the results of their Patient and Partner Satisfaction Surveys which demonstrate the good work that they are doing in the system. Sandra also provided information to the Board around the Minister's announcement in December to strengthen home care in Ontario.

Sandra thanked the Board for their time and shared information about their conference being held on February 24<sup>th</sup> – “Making a World of Difference” which is a kick-off for their Board retreat.

On behalf of the Board, Norm Gamble extended thanks to Evelyn, Sandra and the CCAC Board members for their presentation. He noted that this discussion points out the benefits of this face-to-face dialogue. The information provided was very informative and appreciated.

Liz Phelan and Bob Sangster from the Wingham and District Hospital arrived at the meeting.

## 5.0 Unfinished Business

### 5.1 LHIN Collaborative Structure (LHINC)

The LHIN Collaborative Structure was presented and discussed in July 2008 and at that time, the Board passed a motion to support the proposed Collaborative Structures initiative which included the LHINs, the Ministry of Health and Long-Term Care (MOHLTC) and associations (ie. Ontario Hospital Association). The Board requested that the mandate and methodology be brought back to a future meeting for further discussion and this was done at the meeting on January 28<sup>th</sup>, 2009. Michael Barrett

shared that the MOHLTC has since decided not to be part of Collaborative Structures and they want their own relationship with the associations and this is a fairly significant change since the summer. He explained that the Board needs to make a decision about whether they wish to reconsider the decision they made in July. Norm Gamble shared some information from the discussion with the Joint Chairs. They need two-thirds support of the LHINs before moving forward. If the motion is withdrawn, they will have to come back with a new structure for support.

MOVED BY: Anne Lake  
SECONDED BY: Linda Stevenson

THAT further to the South West LHIN Board motion of July 23, 2008, that the South West LHIN Committee of the Whole recommend that the South West LHIN Board of Directors request that the issue of Collaborative Structures (LHINC) be reconsidered prior to the Board's endorsement of this initiative.

CARRIED

## 6.0 New Business

### 6.1 2008/2009 Use of Surplus Funds

Mark Brintnell provided highlights from the written report included in the agenda packages about the use of surplus funds. He explained the need for the review of funding sources available at the end of the fiscal year and the need for us to ensure the use of these funds for wise investments. The report provided the available resources and the rationale as to why we have these funds remaining. Some of these funds are allocated and some are surplus and Appendix 1 shows the funding sources and investments that had been made to date. Mark reviewed the funding sources and amounts available and further information about each of these is included in the written report.

Mark recommended that the surplus funds available from all of these resources, except the Long-Term Care Home surplus, be allocated for minor infrastructure items for community sector providers. He explained that the providers were sent an on-line survey and asked to submit requests. LHIN staff reviewed 132 requests according to the eligibility criteria and these requests are broken down (minor capital, equipment and consulting). Mark noted that these organizations struggle to do these types of things within their budgets since the majority of their budgets go to the provision of services.

Mark provided an explanation about past history and in-year surpluses to fund the Community Care Information Management Initiative. Since transferring funding to the

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LHINS, the Ministry no longer has the capability to fund these initiatives and for 2008/09, the total of in-year surpluses is approximately \$5 million provincially. The fourteen LHINS are working through the process to seek approval by boards to move the surplus to the provincial initiative and staff recommends that the share for the South West LHIN Long-Term Care Home surplus be approved for use by the MOHLTC for the Common Care Information Management Initiative.

There was discussion and Mark provided clarification for concerns raised:

- LHINS recognize that their contributions won't fully fund the Community Care Information Management initiative.
- Concern was raised about the lack of progress in the establishment of the residential hospices.
- Providers are currently keeping their surpluses and we need to look at whether there are opportunities in our LHIN to fund others and we may need to consider establishing funds in the future to help them out. He noted that hospitals receive the Health Infrastructure Renewal Funding to improve infrastructure where as community service providers do not afford this.
- The costs associated with requests for vans and van conversion are not consistent and these were explained.
- Bringing organizations together to make bulk purchases was suggested as a cost-saving measure and this will be considered. Funding that some organizations received through the Aging at Home initiative have assisted them with the coordination and purchase of vans and some organizations have worked together to do so.

MOVED BY: Linda Stevenson  
SECONDED BY: Murray Bryant

THAT the South West LHIN Board of Directors approve the reallocation of \$1,394,000 from the Community Care Access Centre 2008/09 funding allocation (residential hospice allocation) to the Community Support Services 2008/09 funding allocation.

THAT the South West LHIN Board of Directors approve \$2,591,531 available from unallocated 2008/09 Residential Hospital funding. Aging at Home funding, Priorities Fund (ALC) funding, and Health Service Provider base funding to support one-time minor infrastructure items for community sector health service providers as listed in Appendix 2.

THAT the South West LHIN Board of Directors approve \$450,888 available from 2008/09 Long-Term Care Home surplus funds to support on a one-time basis in 2008/09 Community Care Information Management initiative.

CARRIED

**6.2 Capital Project Request: Wingham & District Hospital Revised Proposal/Business Case**

Norm Gamble thanked the guests from the Wingham and District Hospital for attending our meeting today. Michael Barrett reported that capital projects still go through the Ministry of Health and Long-Term Care (MOHLTC) for final approval and the LHINS are required to provide advice to the MOHLTC about the approval of these projects. .

The written report was included in the agenda package and highlights the deficiencies with the existing facility. The hospital has indicated that this project will help to address these deficiencies and ensure that the hospital is sustainable in the future. Patricia Dwyer from the LHIN met with Liz Phelan and Bob Sangster about this capital improvement project. Based on staff review, looking at the demands of the community and the physical structure, it recommended that the Board support this Phase 1 of this capital project

There was discussion and it was noted by Bob Sangster that the total project is going to cost approximately \$13 million and the funding will come from the MOHLTC with the community funding 10%.

MOVED BY: Ferne Woolcott  
SECONDED BY: Kerry Blagrove

THAT based on the review and analysis of materials submitted by the hospital, and on the current environment in the South West LHIN health care system, the South West LHIN Board of Directors supports Phase 1 of the Wingham and District Hospital Revised Proposal/Business Case – Section A: Master Program.

CARRIED

### **6.3 Capital Project Request: Family Health Team Addition – South Bruce Grey Health Centre**

Michael Barrett referred the Board to the report included in the agenda packages with regards to the capital project for a Family Health Team Addition at the South Bruce Grey Health Centre, Walkerton Site.

MOVED BY: Murray Bryant  
SECONDED BY: Janet McEwen

THAT based on the review and analysis of materials submitted by the hospital, and on the current environment in the South West LHIN health care system, the South West LHIN Board of Directors supports the South Bruce Grey Health Centre proposal for the Family Health Team addition, Walkerton Site.

Concern was raised about whether we are outside of our mandate approving this project since we are not responsible for Family Health Teams. The Board was informed that the LHIN is responsible for providing advice on all hospital capital projects, including those projects which are funded solely by the hospital. The LHIN review will ensure that the project does not impact the operating costs or affect future expansion of the hospital. The Board was also informed that if the structure was being built independently of the hospital, the LHIN would not be involved in the process.

CARRIED

### **6.4 Integrated Supply Chain Management Proposal**

Mark Brintnell referred Board members to the written information in the agenda packages. He explained that the hospitals have undertaken this initiative on their own and the LHIN has been part of the discussion at the table with them. There are a number of opportunities outlined and this type of initiative is part of integration which may impact operational funding. This initiative will be unfolded in a number of phases and take several years.

There was discussion and clarification provided. Members struggled with this proposal being outside of their mandate and Mark explained that the potential outcome might impact operational funding which is within our mandate. The Ministry of Finance requires support from the South West LHIN to enable them to move forward to Phase 2. Hospitals are seeking approval to undertake an implementation analysis and until we get to Phase 2, we will not know how funding might change. This initiative may eventually involve other health service providers.

MOVED BY: Anne Lake  
SECONDED BY: Ferne Woolcott

THAT the South West LHIN Board of Directors support the Business Case for the South West LHIN Integrated Supply Chain Implementation Analysis as submitted by the 19 public hospital corporations within the South West LHIN to the Ministry of Finance (OntarioBuys).

CARRIED  
(2 abstained)

## 7.0 Information and Status Reports

### 7.1 Board Chair Report

Norm Gamble presented the calendar of meeting dates and locations for the remainder of the year. Meetings will continue to rotate between London and throughout the LHIN. It was proposed and agreed that the meeting in April will be moved ahead a week. With regards to July, we are working with our Aboriginal Lead to identify a First Nations community where we could have a meeting.

Norm provided an overview from recent LHIN Chairs meetings.

- LHINS should remain optimistic in the face of the economy.
- There is a push for eHealth provincially rather than federally.
- Support for CCACs and the need for LHINS to focus on community engagement beyond providers (local MPPs and municipalities).
- The release of the Provincial Strategic Plan is in the near future.
- Minister Caplan supports the fact that not all healthcare providers should receive the same financial increments and supportive of LHINS making these decisions.
- Some recommendations from the LHIN Effectiveness Review are moving fairly quickly, such as governance and a common template for evaluations.
- Concerns were raised about the inconsistency of the 14 LHINS.

Norm reported that good progress is being made with regards to negotiations with the hospitals undergoing external reviews. Other than himself, representatives at the meetings include Michael Barrett and Mark Brintnell and an additional board member (Grey Bruce Health Services - Kerry Blagrove, Strathroy Middlesex General Hospital – Linda Stevenson).

Norm along with Kerry has been meeting with a group from Kincardine to hear their concerns and help them make their own decision.

Norm and Michael Barrett talked about their discussions with the Minister's office about the Emergency Department (ED) closure in Seaforth. The LHIN supported the hospital's difficult decision to close as it was recognized that it was evidence-based and we were satisfied that the hospital has followed the appropriate steps in regards to this closure. The importance of communication with regards to our ED study and involvement of the ambulance providers, physicians and local politicians was raised.

## **7.2 Board Members Report**

Linda Stevenson reported that the Board Retreat is scheduled for April 2<sup>nd</sup> and 3<sup>rd</sup> and the working group met via teleconference with Jim Whaley this morning about this. Locations for the Retreat are being explored and the agenda confirmed.

## **7.3 Senior Leadership Report**

The Senior Leadership Report was included in the agenda packages. Kelly Gillis highlighted the Implementation Model Update and committee membership was discussed. The draft Terms of Reference for the Governance Reference Group are being developed and will be brought forward for approval at the next meeting.

## **7.4 Aging at Home – Year Two Detailed Plan**

This report has been brought forward to the Board for information purposes about what was submitted to the Ministry for the 2009/10 Detailed Service Plans and Project Schedule at the end of January.

## **7.5 Physician E-Health Initiative**

Michael Barrett referred to the report included in the agenda packages for information purposes. We submitted a proposal to the provincial eHealth Office for the LHIN based Physician eHealth Initiative on January 21<sup>st</sup> and this has been approved. It was explained that the SPIRE project (Southwest Physician Office Interface to Regional Electronic Medical Records System). Brian Ashby is working with Diane Beattie on this initiative and Michael explained that the proposed strategy which has 25 electronic medical record (EMR) locations to be completed in 5 months at a cost of \$478K. There are approximately \$66K of ongoing costs identified and we are presently negotiating with EMR vendors and physicians to develop a plan to cover these costs.

**7.6 South West LHIN Lead Updates:**

- **E-Health**
- **Critical Care**
- **Emergency Department**

Information updates from each of these initiatives was included in the agenda packages and if the Board were interested, these individuals could come to the Board and provide presentations about their work. The Board was informed of the important role that Dr. Shepherd played during the discussions about the change in operating hours at the Emergency Department in Seaforth, especially negotiating with the Ministry with regards to the Alternate Funding Agreements.

MOVED BY: Murray Bryant  
SECONDED BY: Janet McEwen

THAT the Board of Directors receive the Information and Status Reports as presented.  
CARRIED

**7.7 Hospital Service Accountability Agreement (H-SAA) Negotiations Update**

The Board moved into Closed Session to receive an update with regards to the Hospital Service Accountability Agreement (H-SAA) Negotiations.

MOVED BY: Murray Bryant  
SECONDED BY: Linda Stevenson

THAT the members move into a closed session at 3:50 p.m. pursuant to the following exception set out in ss.9 (5) of the Local Health Systems Integration Act 2006 to discuss legal matters.

CARRIED

MOVED BY: Murray Bryant  
SECONDED BY: Janet McEwen

THAT the Board move out of closed session at 4:15 p.m.

CARRIED

**8.0 Task Force Reports**

**8.1 Board Retreat Taskforce**

An information update was provided under Agenda Item #7.2.

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**9.0 Date and Location of Next Meeting**

Wednesday February 25, 2009  
Board of Directors' Meeting  
South West LHIN, Main Board Room.

**10.0 Adjournment**

It was moved by Kerry Blagrove that the meeting adjourn at 4:20 p.m.

CARRIED

**APPROVED:**

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**NORM GAMBLE, CHAIR  
SOUTH WEST LHIN**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**KERRY BLAGRAVE, SECRETARY  
SOUTH WEST LHIN**

**Date:** \_\_\_\_\_