

**Board of Directors' Meeting
Minutes
Wednesday, September 23, 2009
1:00 – 3:00 p.m.
South West LHIN Office - London**

Present: Norm Gamble, Chair
Janet McEwen, Vice Chair
Kerry Blaggrave, Secretary
Murray Bryant, Director
Barrie Evans, Director
Linda Stevenson, Director
Ferne Woolcott, Director
John VanBastelaar, Director

Regrets: Anne Lake, Director

Staff: Michael Barrett, CEO
Kelly Gillis, Senior Director, Planning, Integration & Community Engagement
Mark Brintnell, Senior Director, Performance, Contract and Accountability
Sue Davey, Corporate Coordinator

1. Call to Order – Welcome and Introductions

The Chair called the meeting to order at 1:05 p.m. Regrets were received from Anne Lake and there was quorum. Two members of the media were in attendance.

2. Declaration of a Conflict of Interest

No conflict of interest was declared.

3. Approval of Agenda

The agenda was reviewed and revised as follows:

- Addition - 5.2 – eHealth Strategy update
- Change - 5.3 – South West LHIN Governance Policy Manual
- Added - Closed session before the adjournment of the meeting.

MOVED BY: Kerry Blagrove
SECONDED BY: Ferne Woolcott

THAT the meeting agenda be approved as amended.

CARRIED

4. Approval of Minutes

4.1 Board of Directors – August 26, 2009

4.2 Board Committee – September 9, 2009

MOVED BY: Janet McEwen
SECONDED: Linda Stevenson

THAT the minutes of the Board of Director's meeting held August 26, 2009 and the Board Committee meeting held September 9, 2009 be approved as circulated.

CARRIED

5. Business Arising

5.1 LHIN Collaborative Structures

Michael Barrett provided background information on the LHIN Collaborative (LHINC) Structures initiative, noting that the Board defeated a motion to support LHINC at its last meeting based on concerns raised about the mandate and clarity of purpose of LHINC.

In response to these concerns, Bill McLeod, CEO of the Mississauga Halton LHIN and Mario Tino, Executive Director of the LHINC were invited to speak to the Board via teleconference. Mario shared highlights of the slide deck that was distributed, outlining LHINC's purpose/mandate and structure, Council membership, committees and Secretariat and their roles, value streams, current projects and next steps, along with how LHINC is funded. Bill shared an historical overview regarding the establishment of LHINC, the benefits of this structure and the opportunity for LHINs to work collaboratively with provincial organizations through LHINC. There was discussion and clarification provided to questions raised. It was noted that the current term for LHINC is three years, at which time LHINC will be evaluated. A suggestion was made to look at how LHINC has assisted in moving the health care system forward.

At the provincial CEOs and Chairs meeting last week, LHINs acknowledged that the MOU did not clearly articulate the purpose of LHINC and agreed that more work needs to be done to include a preamble in the MOU explaining this. Feedback will be considered and a draft preamble will be brought forward to LHIN Boards in October. The South West LHIN Board agreed to revisit and reconsider LHINC once they have had an opportunity to review the revised mandate and preamble.

Thanks was extended to Bill and Mario for bringing forward more information and clarification to the Board regarding LHINC.

5.2 eHealth Strategy Update

Michael Barrett provided an update to the Board regarding a breach in London Health Sciences Centre's (LHSC) tendering policies related to contracted services that were undertaken as part of the LHIN's eHealth strategy. It was noted that the South West LHIN allocates funding to LHSC as part of the LHIN's eHealth strategy. This funding is used to procure the appropriate staff and resources to complete the projects that are part of the eHealth strategy. The breach was identified following an internal audit investigation at the hospital that had been instigated by a whistle-blower. .

The Board was informed that the LHIN relies on the leadership and governance of health service providers (HSP) receiving funding from the LHIN to follow the appropriate procurement and tendering policies in place at their organization. Concerns were raised by Board members regarding the timing of information being relayed to the LHIN about the breach. Although there is no clause in our agreement with the hospital regarding disclosure, the Board agreed that it was unfortunate that the LHIN was not notified earlier about the breach. Michael acknowledged the work that has been done and progress of the eHealth Strategy. The Board agreed that it is important to ensure that the Strategy continues to move forward with so many initiatives relying on it.

In response to this discussion, the Board requested that a report be brought forward to the next meeting of the Board which will outline how the LHIN's eHealth strategy will move forward in the both the short and longer term.

5.3 South West LHIN Governance Policy Manual

The Board Committee reviewed a draft copy of the South West LHIN Governance Policy Manual at their meeting on September 9th. Feedback was provided and incorporated into the final document for consideration and approval by the Board. Norm Gamble shared the provincial manual, "Draft LHIN Guide to Good Governance",

that was distributed to LHIN Board Chairs at their meeting last week. It is expected that LHINs will use this document to guide Board governance.

MOVED BY: Murray Bryant

SECONDED BY: Linda Stevenson

THAT the South West LHIN Board of Directors approve in principle the South West LHIN Governance Policy Manual, subject to analysis of the relationship to the recently released provincial manual "Draft LHIN Guide to Good Governance"..

CARRIED

6. Reports

6.1 ER/ALC Stocktake Report

The Board reviewed the ER/ALC Stocktake Report and were reminded that this report is submitted to the Ministry of Health and Long-Term Care on a quarterly basis and is being brought to the Board for information only. Michael indicated that he meets with Ken Deane, the Assistant Deputy Minister, on a quarterly basis to review the results of this report. There was discussion as the results were reviewed. Michael shared that this report demonstrates considerable progress in many areas, as a result of the South West LHIN's Aging at Home and Urgent Priorities Fund investment initiatives. In response to a request from the Board, it was agreed that additional information will be brought to the Board that demonstrates trends over longer periods of time, showing that the investments we are making are improving the system. The Board acknowledged the amount of work undertaken by staff in both the preparation of this report and the work which has been undertaken to improve our performance.

6.2 Review of Central Community Health Centre Pre-Operational Plan Submission

Kelly Gillis referred Board members to the Central Community Health Centre (CHC) report, noting that this is the third CHC that has come forward with their operational plan.

Discussion highlights include:

- Mobile medical units could be a good way to deliver services.
- CHCs cannot deliver dental services. Dental Services could be delivered through a partnership with Public Health.

- CHCs provide a team-based approach to care, deliver services to targeted populations and are for those individuals that do not have access to a primary care provider.
- Staffing complements vary among CHCs.

MOVED BY: Janet McEwen
SECONDED BY: Murray Bryant

THAT the South West LHIN Board of Directors approves the catchment area, priority population, programs and services plan, staffing request and budget projection as identified in the Pre-Operational Plan, Budget “B” submitted by the Central Community Health Centre; and

THAT a letter on behalf of the South West LHIN be sent from the Chief Executive Officer informing the Central Community Health Centre Board of the approval of their catchment area, priority population, programs and services plan, staffing request and budget projection as identified in the Pre-Operational Plan Submission as well as acknowledging the leadership of the Central Community Health Centre Board in this important endeavour.

CARRIED

Closed Session

MOVED BY: Janet McEwen
SECONDED BY: Ferne Woolcott

THAT the South West LHIN Board of Directors move into a closed session to deal with personnel matters at 3:20 p.m. pursuant to the following exception set out in s.9(5) of the Local Health System Integration Act, 2006.

CARRIED

MOVED BY: Linda Stevenson
SECONDED BY: John Van Bastelaar

THAT the South West LHIN Board of Directors rise out of closed session at 3:40 p.m.

CARRIED

MOVED BY: Barrie Evans
SECONDED BY: Kerry Blagrove

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THAT the South West LHIN Board of Directors move forward with the CEO performance appraisal process.

CARRIED

MOVED BY: Ferne Woolcott
SECONDED BY: John Van Bastelaar

THAT the South West LHIN Chief Executive Officer develop a CEO Compliance process to be brought back to the South West LHIN Board of Directors for consideration and approval.

CARRIED

7. Date and Location of Next Meetings

- Board Committee Meeting – October 14, 2009
Grey Agricultural Services Office – Markdale
- Board of Directors Meeting – October 28, 2009
South West LHIN Office – London

8. Adjournment

A MOTION was made by Kerry Blagrove to adjourn the meeting at 3:42 p.m.

APPROVED: _____
NORM GAMBLE, CHAIR
SOUTH WEST LHIN

Date: _____

KERRY BLAGRAVE, SECRETARY
SOUTH WEST LHIN

Date: _____