

**Board of Directors' Meeting
Minutes
Wednesday, August 26, 2009
1:00 – 4:30 p.m.
KiiKeeWanNiiKaan – Southwest Regional Healing Lodge
Munsee-Delaware Nation – 275 Jubilee Road, Muncey**

Present: Norm Gamble, Chair
Janet McEwen, Vice Chair
Kerry Blaggrave, Secretary
Murray Bryant, Director
Anne Lake, Director
Linda Stevenson, Director
Ferne Woolcott, Director
John VanBastelaar, Director

Regrets: Barrie Evans, Director

Staff: Michael Barrett, CEO
Kelly Gillis, Senior Director, Planning, Integration & Community Engagement
Mark Brintnell, Senior Director, Performance, Contract and Accountability
Sue Davey, Corporate Coordinator

1. Call to Order – Welcome and Introductions

The Chair called the meeting to order at 1:00 p.m. There was quorum and four members of the public were in attendance.

MOVED BY: Ferne Woolcott
SECONDED BY: Murray Bryant

THAT the South West LHIN Board of Directors extend their thanks formally to Bob Antone and the South West Regional Healing Lodge for hosting us and to Lisa Tabobondung for her assistance in planning the meeting.

CARRIED

Michael Barrett formally introduced Mark Brintnell as the new Senior Director for Performance, Contract and Accountability at the South West LHIN. On behalf of the

South West LHIN Board of Directors, Norm Gamble extended congratulations to Mark and thanked him for the work he did during his term in the acting role for this position.

2. Declaration of a Conflict of Interest

Murray Bryant, Norm Gamble and Linda Stevenson declared a perceived conflict for Agenda Item 7.2.2.

3. Approval of Agenda

The following item was added to the agenda:

- Agenda Item 9.4 – Closed Session

MOVED BY: Janet McEwen

SECONDED BY: Linda Stevenson

THAT the meeting agenda be approved as amended.

CARRIED

4. Presentation

➤ **Council of Academic Hospitals of Ontario (CAHO)**

Michael Barrett introduced Cliff Nordal, President and CEO of London Health Sciences Centre and St. Joseph's Healthcare London and Joe Mapa, President and CEO of Mount Sinai Hospital and Chair of the Council of Academic Hospitals of Ontario (CAHO). They attended our meeting today to share information about the CAHO, their commitment to their three-pronged mission of clinical care, teaching and research and how the province's academic hospitals and LHINs can collaborate and be a partner in planning to ensure that the community's needs are fully met. All of the LHINs in Ontario are receiving this information from the CAHO.

Highlights of the presentation included:

- There are 25 academic hospitals in the province of Ontario and two are located in the South West LHIN (London Health Sciences Centre and St. Joseph's Health Care London).
- CAHO supports the mission of their association as well as the missions of their members.
- Provincial programs have been reviewed to ensure the academic hospitals can work together to meet system needs.

Discussion highlights include:

- LHSC and SJHC work together for research efforts to maximize resources and attract funding.
- Academic hospitals have partnerships with small rural hospitals.
- Rural communities share human resource and technical issues, as well as expectations of standards of care and require support from the academic hospitals.
- Support from the academic hospitals is important especially in regards to repatriation and referral ensuring that these occur across LHIN administrative boundaries and occur without barriers to care.

On behalf of the South West LHIN Board of Directors, Norm Gamble thanked Cliff Nordal and Joe Mapa for their informative presentation and the opportunity for LHINs and the academic hospitals to work together.

5. Approval of Minutes

5.1 Board of Directors - July 22, 2009

MOVED BY: Janet McEwen

SECONDED: Kerry Blagrave

THAT the minutes of the Board of Director's meeting held on July 22, 2009 be approved as circulated.

CARRIED

5.2 Audit Committee - July 22, 2009

MOVED BY: Ferne Woolcott

SECONDED BY: Murray Bryant

THAT the minutes of the Audit Committee meeting held on July 22, 2009 be approved as circulated.

CARRIED

The quarterly financials will be handled by the Board Committee in the future. The draft operational budget was reviewed and it was noted that the Ministry of Health and Long-Term Care has not yet confirmed our funding allocation. The Board discussed the amount of consulting fees that were spent last year and were informed that a large majority of these expenses were related to our Blueprint project. A significant portion of these expenses came out of unspent salaries due to staff vacancies. The Board

was reminded that the tendering for consulting services conform to the procurement guidelines.

6. Business Arising

6.1 Audit Committee Terms of Reference

The Audit Committee Terms of Reference were reviewed and input from the Board was received. A couple of changes were suggested.

MOVED BY: Ferne Woolcott
SECONDED BY: Linda Stevenson

THAT the South West LHIN Board of Directors approves the Audit Committee Terms of Reference as amended, dated August 26, 2009.

CARRIED

7. New Business

7.1 LHIN Collaborative Structures Initiative Memorandum of Understanding and Budget

Background around the LHIN Collaborative (LHINC) was shared. The Board initially endorsed the collaborative structures initiative in the summer of 2008, but then reconsidered its support in February 2009 when the Ministry of Health and Long-Term Care (MOHLTC) was de-coupled from the initiative. Although the ministry is still very supportive of the LHINC structure, the Board raised several concerns about the role of LHINC.

MOVED BY: Linda Stevenson
SECONDED BY: John VanBastelaar

THAT the South West Local Health Integration Network (LHIN) Board of Directors support the LHIN Collaborative (LHINC) Initiative, and authorize the South West LHIN CEO to sign the attached Memorandum of Understanding.

MOTION DEFEATED

The Board raised concerns about the Memorandum of Understanding and the clarity of the mandate clause contained within the MOU. It was noted that LHINC is an important way for the LHINs to communicate with the provincial associations collectively. It was questioned if we can change the MOU since many boards have

already signed off on it and some members have already been selected. Michael and Norm Gamble will discuss next steps.

MOVED BY: Janet McEwen
SECONDED BY: Ferne Woolcott

THAT the South West Local Health Integration Network Board of Directors defer the decision to contribute to the LHINC budget.

CARRIED

7.2 Priorities for Investment

7.2.1 2008/09 Close-Out Report

Mark Brintnell presented the Priorities for Investment 2008/09 Close-Out Report. Many of the projects are completed but some are in the final stages of the initiative/project. Mark and Kelly Gillis shared highlights of project outcomes and accomplishments.

7.2.2 2009/10 Investment Plan

Mark Brintnell presented the proposed 2009/10 Priorities for Investment Plan and provided highlights of the proposed projects. The LHIN has approximately \$2.5 million to allocate. This proposal leaves approximately \$740K left to allocate this fiscal year and a proposal for spending this will be brought forward following the second quarter of the year.

There was discussion about these initiatives/projects and clarification provided. A coordinated communications plan will be launched with local MPPs to inform the health service providers and our communities.

MOVED BY: Janet McEwen
SECONDED BY: Murray Bryant

THAT the South West LHIN Board approves \$1,918,374 in 2009/10 and \$594,555 in 2010/11 in one-time funding from the LHIN Priorities Fund allocation and \$513,385 in 2009/10 and \$1,845,455 in 2010/11 in base funding from the Aging at Home allocation in support of the initiatives/projects that form the 2009/10 Priorities for Investment Plan. Funding amounts beyond 2009/10 are subject to annual confirmation of allocations through the provincial budget and estimates process.

CARRIED

8. Information

8.1 Ontario Diabetes Strategy Update

Kelly Gillis provided highlights of her written report. She noted that we have not received role clarity with regards to Cancer Care Ontario (CCO) and their role in assuming the responsibility for implementation of the Ontario Diabetes Strategy. The recommendations that the South West LHIN had put forward were for an additional six dyads and the message we have received back is that we will likely receive two, but CCO is looking at how to equitably allocate across the 14 LHINs. Kelly and Michael Barrett met with CCO representatives recently. We had previously been advised that there may be formal provincial announcements in September so wanted to ensure that the Board is aware of this.

There was discussion about working with the aboriginal communities and Kelly shared that the allocation recommendations weren't directly made to individual aboriginal communities, but efforts are underway to support providers to have connections with aboriginal communities. She added that there may also be funds available through the ODS for enhancements to the Aboriginal health access centres.

8.2 Update on 2010-2013 Integrated Health Service Plan & Blueprint Project

Kelly Gillis presented highlights of the Integrated Health Service Plan (IHSP) and Blueprint Project update.

- Health System Design Committee will be doing a lot of work with the Blueprint project at the end of September to mid-October
- Francophone community engagement session is planned for September 22nd and Kerry Blagrove will assist.
- Four physician engagement sessions are planned.
- Board to Board Reference Group and meetings with each Area Provider Table will be held in early October.
- Draft Blueprint and IHSP will come to the November Board Committee meeting for release at the end of November.

Norm Gamble extended thanks to Kelly and her staff for this report.

8.3 Emergency Room/Alternate Level of Care Strategy and Aging at Home Strategy Progress Update

Mark Brintnell presented highlights of the Emergency Room/Alternate Level of Care (ER/ALC) Strategy and Aging at Home (AAH) Strategy Update.

- The South West LHIN is doing well in terms of ER wait times.
- There are challenges with ALC but we are seeing improvements which is a result of the strategies put in place and efforts by health service providers.

- Most AAH strategies are moving along well and achieving successes, but a few have been delayed or slowed due to several factors and the LHIN is working with the providers to address any outstanding factors.
- A status report was included in the written report on each of the initiatives and will form a quarterly update moving forward.

Michael Barrett reported that he and Norm Gamble met recently with Tom Closson, President and CEO of the Ontario Hospital Association. Tom was impressed at how well our LHIN was doing in terms of ALC, as a result of the implementation and success of a lot of our AAH projects.

8.4 2008/09 Health Service Provider Year-End Reports

Mark Brintnell shared the 2008/09 Health Service Provider (HSP) Year-End Reports and highlighted key observations of final year-end positions. There are two hospitals have filed deficit positions and they were formally notified of their requirement to use working capital to offset the deficits. He noted that HSPs are not required to submit first quarter reports and we will review second quarter reports at the end of October.

Discussion highlights included:

- Hospitals will likely face challenges depending on stabilization increases and the economic instability.
- Many hospitals have a high debt ratio and have working capital deficits. For hospitals to address their working capital deficit, new base funding or the generation of surpluses will be required.
- The Woodstock Private Hospital is not included in this report but will be included in subsequent reports.

8.5 2010-12 Hospital Service Accountability Agreement and Hospital Accountability Planning Submission Process Update

Mark Brintnell provided highlights of his written report outlining provincial and local level planning that is currently being done. The Board was encouraged that the hospitals are working together.

Murray Bryant departed the meeting at 3:50 p.m.

9. Reports

9.1 Senior Leadership Report

The Senior Leadership Report was included in the agenda packages.

- Convalescent care beds in long-term care homes are working well but there are some staffing issues in the homes.
- We were excluded from the first call for Nurse-Practitioner Led Clinics and Family Health Teams but hope to be included in the wave four call.

9.2 Board Chair Report

- The Board evaluation report, Board Chair evaluation report and individual evaluation results with Board members. Overall, the reports were very good and there may be an opportunity to meet with the consultants.
- Norm reported that Dundalk falls into the area of four of five LHINs and they are looking to meet with all of the LHINs collectively to address their issues.
- Meetings were held throughout the summer with the County Wardens, Mayors and Chief Administrative Officers and these were beneficial. A request was received to present to Bruce County Council and this will take place on September 10th, 2009.

There was discussion about the Board meeting once rather than two times per month and the decision was made to continue with our current meeting schedule as planned until the end of the year and re-evaluate it at that time.

9.3 Board Members Report

- Linda Stevenson attended a meeting with the Mayor of Norfolk County with Mark Brintnell. They suggested that we consider presenting to the Western Wardens which covers the territory for about five LHINs and we will keep this in mind as an opportunity.
- Norm Gamble attended the Association of Municipalities of Ontario's annual conference where the provincial LHINs attended a luncheon and presented to the County caucus.

9.4 Closed Session

MOVED BY: Linda Stevenson
SECONDED BY: Kerry Blagrove

THAT the South West LHIN Board of Directors move into a closed session at 3:50 p.m. pursuant to the following exception set out in ss.9 (5) of the Local Health System Integration Act, 2006.

CARRIED

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MOVED BY: Ferne Woolcott
SECONDED BY: Janet McEwen

THAT the South West LHIN Board of Directors rise out of closed session at 4:15 p.m.

Michael Barrett provided a brief update on the difficulties that the Southampton site of Grey Bruce Health Services is having with ensuring physician coverage of all shifts in its Emergency Department .

10. Date and Location of Next Meetings

- Board Committee Meeting – September 9, 2009
Huron Community Family Health Team – Seaforth
- Board of Directors Meeting – September 23, 2009
South West LHIN Office – London

11. Adjournment

A MOTION was made by Kerry Blagrove to adjourn the meeting at 4:25 p.m.

APPROVED: _____
NORM GAMBLE, CHAIR
SOUTH WEST LHIN

Date: _____

KERRY BLAGRAVE, SECRETARY
SOUTH WEST LHIN

Date: _____