

**Committee of the Whole Meeting  
Minutes  
Wednesday April 8, 2009 1:00 – 3:00 pm  
Board Room - South West LHIN Office**

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**Present:** Norm Gamble, Chair  
Janet McEwen, Vice Chair  
Kerry Blagrove, Secretary  
Murray Bryant, Director  
Barrie Evans, Director  
Linda Stevenson, Director  
John Van Bastelaar, Director  
Ferne Woolcott, Director

**Regrets:** Anne Lake, Director

**Staff:** Michael Barrett, CEO  
Kelly Gillis, Senior Director, Planning, Integration & Community Engagement  
Mark Brintnell, Acting Senior Director, Performance Contract and Allocation  
Sue Davey, Corporate Coordinator

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**1. Call to Order – Welcome and Introductions**

The Chair called the meeting to order at 1:00 p.m. and quorum was present.

**2. Declaration of a Conflict of Interest**

There was no conflict of interest declared.

**3. Approval of Agenda**

It was agreed to remove agenda item #6.1 until we receive a report from our Retreat Facilitator, Jim Whaley.

MOVED BY: Linda Stevenson  
SECONDED BY: Kerry Blagrove

THAT the agenda for today's meeting be approved as amended.

**CARRIED**

#### 4. **Unfinished Business**

##### 4.1 **Decision-Making Framework**

Kelly Gillis provided an overview of the decision-making framework for consideration. The Board had received handouts about the framework at the last Committee of the Whole meeting. Kelly reported that this is a provincial framework being considered for use by all 14 LHINs as it provides a consistent approach to setting priorities. This has been piloted by three LHINs. The steps in the decision-making process were presented and discussed as follows:

- Step 1: Compliance Screen
- Step 2: Evaluation
- Step 3 – Cost-Benefit Analysis
- Step 4 – System Readiness Screen

It was noted that it is important for the decision-making approach to align with our system-level goals, community values and the guiding principles of the Blueprint project. This framework will fit well with the decision approach presented at our Retreat and Kelly would like to use this with the next IHSP and Blueprint project. It was noted that we need to be selective about when this process would be used.

There was discussion and concerns were raised about using a scoring system. Kelly noted that we applied criteria during our first IHSP and Aging at Home processes, but did a second look at it to ensure we made the right decisions. Mark Brintnell added that LHINs who have piloted this tool did not use a scoring system only. It was also noted that it will be important to ensure that the language is at a level that consumers can relate to if we are using them in our decision processes. It was suggested that we could introduce this to our stakeholders through our Board to Board Reference Group or Board to Board Engagement sessions and engage providers with using this tool in their organizations. It was noted that some of our stakeholders already use this tool.

Recommended next steps are as follows:

- Sharing of the criteria with Area Provider Tables and other groups for discussion and feedback.
- Synthesize feedback and modify criteria as appropriate for final discussion with the Health System Design Steering Committee.
- Recommended criteria will be brought to the Board of Directors for approval (May 27, 2009).

Board members were also encouraged to connect with Kelly to provide additional comments.

#### **4.2 Board Committee Structure Review**

Norm provided highlights of the written report included in the board package. There was discussion and members provided feedback. It was noted that the group agreed to investigate alternating the Board of Director's meetings between the LHIN office and locations outside London.

MOVED BY: John VanBastelaar  
SECONDED BY: Murray Bryant

THAT the South West Local Health Integration Network Board of Directors adopts the report as presented and implements the new structure beginning in May 2009 as follows:

- Board Committee meetings will be held on the second Wednesday of the month in the afternoon, alternating locations throughout the LHIN, with the Board to Board Engagement Session in the morning.
- Board of Director's meetings will be held on the fourth Wednesday of the month in the afternoon in London, with a board education session in the morning.

CARRIED

Norm and Sue Davey will prepare a calendar for the coming year

### **5. Information and Status Reports**

#### **5.1 Board Chair Report**

Norm reported that he met yesterday with Kelly Gillis and Barrie Evans to review the expressions of interest for membership on the Board to Board Reference Group. A draft list of individuals has been compiled and once the list is finalized, individuals will be contacted.

Norm shared information about a session he attended in Toronto last week with the LHIN Chairs, CEOs and ministry representatives regarding LHIN consistency. There was discussion about Board succession planning and Norm stated that templates for seeking out new board members and board member evaluation are currently being developed. It was noted that Linda Stevenson's reappointment process is underway and we are waiting to hear from Public Appointments regarding this.

## 5.2 Board Members Report

No report.

## 5.3 Senior Leadership Report

The Senior Leadership Report was distributed today and highlights were provided.

Mark Brintnell shared information on the Emergency Room Pay-for-Results Program. This is a program initiated by the Ministry of Health and Long-Term Care in 2008/2009 to target hospitals across the province with poor wait times in the Emergency Room (ER). We did not have any hospitals that qualified for the program in year-one. However, London Health Sciences Centre, University Hospital has been identified for designation of in year-two and we are working with them to achieve their targets. They must commit to an action plan to ensure full funding. In addition, if they achieve additional improvements, there is an incentive they may receive.

Kelly Gillis provided a Chronic Disease Prevention and Management update. Diabetes continues to be a great opportunity and we are one of three LHINs identified as an early adopter. Kelly explained that our focus has been on the development of a comprehensive model and not a single disease approach, making the best investments in our LHIN. Physician engagement sessions have been held to engage physicians in our LHIN about this model since a significant component of this strategy rests with primary care. Kelly reported that all three LHINs agree that the diabetes education centres (DECs) are a strong component but there is an opportunity to evolve this into a care model from diabetes to chronic care and they are unified in their approach. The Board was informed that the three early adopter LHINs are proposing a meeting with Dr. Tepper and possibly Steini Brown. Kelly reported that the submission of a work plan and budget were due to the Ministry at the end of March and we will be submitting this today. She noted that the LHINs are including their plans to support implementation for the expansion of care. We are requesting an additional \$1 million for operating and the other two LHINs have made similar requests.

## 5.4 Ministry-LHIN Accountability Agreement

### Schedule 10: Local Health System Performance

Mark Brintnell provided highlights from his written report which was distributed to the Board prior to the meeting today. He noted that there were two areas of concern identified and these include cancer surgery and alternate level of care. It was agreed that plans need to be put into place to address these areas.

With regards to cancer surgery, the London Regional Cancer Program (LRCP) is experiencing significant capacity pressures in the provision of cancer services at the London Hospitals. It has been suggested in previous discussions to move some of these surgeries out to the community hospitals that have capacity. It was agreed that the South West LHIN will contact the LRCP and ask that an action plan be established by the LRCP to address the fact that they are not meeting the target. It was also suggested that this plan be shared with Dr. Alan Hudson when he visits our LHIN in the near future.

## **5.5 Diabetes Strategy Update**

This agenda item was discussed during the Senior Leadership Report.

## **5.6 Mental Health Initiatives**

A written report developed by Trish Dwyer was distributed to the Board today. Kelly acknowledged the work that Trish has been doing within this portfolio and Trish explained that this report includes a snapshot of the initiatives underway and her involvement with these activities. It was agreed that this information will be taken away for review and brought back for further discussion at our meeting at the end of the month.

## **5.7 Ministry-LHIN Accountability Agreement (MLAA) - Education Session Update (April 1/09)**

Norm and a few other Board members participated in the Ministry LHIN Accountability Agreement videoconference that was held last week. He reminded members about our experience last year and the amount of time put into it, so it is important that we participate and remain engaged in this process.

## **6. Task Force Reports**

### **6.1 Board Retreat Task Force**

Deferred.

## **7. Date and Location of Next Meeting**

Wednesday April 29, 2009  
Board of Directors' Meeting  
South West LHIN Office, London

201 Queens Avenue, Suite 700  
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**8. Adjournment**

MOVED BY: Kerry Blagrove to adjourn the meeting at 3:35 p.m.

**CARRIED**

**APPROVED:**

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**NORM GAMBLE, CHAIR  
SOUTH WEST LHIN**

**Date:** \_\_\_\_\_

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**KERRY BLAGRAVE, SECRETARY  
SOUTH WEST LHIN**

**Date:** \_\_\_\_\_